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Augusta College

AUGUSTA, GEORGIA

A UNIT OF THE UNIVERSITY SYSTEM OF GEORGIA



FULLY ACCREDITED

1961-62

BULLETIN No. 34

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BULLETIN OF

Augusta College

CATALOG ISSUE

Announcements for 1961-62

Bulletin No. 34

July, 1961

Telephone 733-2235



TABLE OF CONTENTS

	Page
College Calendar	5
Regents of the University System of Georgia	6
College Personnel	7
General Information	13
Purpose	13
History	14
The Campus	14
Accredited Standing	15
Housing	15
Instructional and Service Facilities	16
Student Organizations and Activities	18
Academic Regulations	21
Admission Policies	21
Unit of Credit	26
Student Load	26
Classification as Sophomore	26
Course Changes	26
Class Attendance	26
Grading System	27
Quality Point Averages	27
Scholarship Standards	27
Discipline	28
Graduation Requirements	29
Expenses and Business Regulations	30
General Business Regulations	30
Schedule of Fees	32
Refunds	32
Students Financial Assistance	33

(TABLE OF CONTENTS—CONTINUED)

	Page
Academic Programs	36
Associate in Arts Degree Programs	37
Associate in Science Degree Programs	38
Special Programs	43
Course Descriptions	45
Art	45
Biological Sciences	46
Business Administration	47
Chemistry	48
Drawing (Engineering)	49
Economics	50
Education	50
English	51
Fine Arts	51
French	52
Geography and Geology	52
German	53
History	53
Journalism	54
Mathematics	54
Music	56
Philosophy	57
Physical Education	58
Physical Science	58
Physics	58
Political Science	59
Psychology	59
Secretarial Science	60
Sociology	61
Spanish	62
Speech	62

COLLEGE CALENDAR

1961-62

FALL QUARTER

Sept. 1	Last day to file application for admission for fall quarter
Sept. 18-19	Faculty Planning
Sept. 20	Freshman and transfer student orientation
Sept. 21	Registration
Sept. 25	Classes Begin
Sept. 27	Last day for late registration
Nov. 23-26	Thanksgiving recess
Dec. 11-13	Examinations
Dec. 13	Term ends
Dec. 14	Christmas vacation begins

WINTER QUARTER

Dec. 12	Last day to file application for admission for winter quarter
Jan. 2	Registration
Jan. 3	Day classes begin
Jan. 4	Evening classes begin
Jan. 8	Last day for late registration
Mar. 12-14	Examinations
Mar. 14	Term ends
Mar. 15-19	Spring recess

SPRING QUARTER

Feb. 28	Last day to file application for admission for spring quarter
Mar. 20	Registration
Mar. 21	Day classes begin
Mar. 22	Evening classes begin
Mar. 26	Last day for late registration
May 29-31	Examinations
June 3	Graduation
June 3	Term ends

SUMMER QUARTER

May 23	Last day to file application for admission for summer quarter
June 11	Registration
June 12	Classes begin
June 14	Last day for late registration
July 4	Holiday
July 23	Examinations for day classes
July 26	Examinations for evening classes
July 26	Term ends

REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA

244 Washington Street, S.W. — Fourth Floor, Atlanta

DISTRICT	REGENT	ADDRESS
State at Large	James A. Dunlap February 19, 1960—January 1, 1967	Home Federal Building Gainesville
State at Large	Allen Woodall, President, Radio Station WDAK February 13, 1957—January 1, 1964	Columbus
State at Large	Roy V. Harris February 19, 1960—January 1, 1967	Southern Finance Bldg. Augusta
State at Large	James C. Owen, Jr. January 11, 1961—January 1, 1963	P. O. Box 116 Griffin
State at Large	Carey Williams January 1, 1955—January 1, 1962	Greensboro
First	Everett Williams January 13, 1955—January 1, 1962	College Pharmacy Statesboro
Second	John I. Spooner January 1, 1961—January 1, 1968	Seldom Rest Farms Donalsonville
Third	Howard H. Callaway January 1, 1958—January 1, 1965	Pine Mountain
Fourth	Robert O. Arnold January 1, 1956—January 1, 1963	P. O. Box 191 Covington
Fifth	Jesse Draper January 1, 1961—January 1, 1968	Draper-Owens Realty Co. Grant Bldg., Atlanta
Sixth	Linton D. Baggs, Jr., President, Bibb Transit Company July 8, 1957—January 1, 1964	Macon
Seventh	Ernest L. Wright, President, Darlington School February 6, 1959—January 1, 1966	Box 353 Rome
Eighth	James D. Gould February 13, 1957—January 1, 1964	Gould Motor Company Brunswick
Ninth	Morris M. Bryan, Jr., President, The Jefferson Mills February 3, 1959—January 1, 1966	Jefferson
Tenth	W. Roscoe Coleman January 1, 1958—January 1, 1965	Fleming Realty Co. P. O. Box 5188 Augusta

OFFICERS OF THE BOARD OF REGENTS

Chairman	ROBERT O. ARNOLD
Vice-Chairman	EVERETT WILLIAMS
Chancellor	HARMON W. CALDWELL
Assistant to the Chancellor	JOHN E. SIMS*
Dir., Plant & Bus. Operations	J. H. DEWBERRY
Executive Secretary	L. R. SIEBERT
Treasurer	JAMES A. BLISSIT
Dir. of Testing & Guidance	JOHN R. HILLS
Associate Director	HARRY S. DOWNS

*On Leave

COLLEGE PERSONNEL

OFFICERS OF THE ADMINISTRATION

GERALD BURNS ROBINS	President
B.S. Ed., University of Arkansas; M.S., University of Arkansas; Ed. D., University of Georgia.	
JAMES WESLEY CLARK	Dean
A.B., Florence State College; M.A., George Peabody College; advanced graduate study, George Peabody College.	
SHELBY LEE WALLACE	Registrar
B.A., University of Mississippi; M.S., University of Mississippi; advanced graduate study, University of Georgia, University of Mississippi, Mississippi State College.	
BENJAMIN DUDLEY JERVEY	Comptroller
B.B.A., Georgia State College; M.B.A., University of Georgia; further graduate study, University of North Carolina.	
NORMAN L. GALLOWAY	Dean of Students
B.S., Murray State Teachers College; M.A., George Peabody College; further graduate study, George Peabody College.	
JAMES McKINLEY DYE	Assistant Registrar
and Director of the Evening Program	
B.S., University of Alabama; M.Ed., University of Georgia; further graduate study, University of Georgia.	

ADMINISTRATIVE STAFF

PRESIDENT'S OFFICE

MRS. EVELYN FARR	Secretary
------------------------	-----------

DEAN'S OFFICE

MRS. ALICE B. BOWEN	Secretary
MISS MARGURITE ATKINSON	Faculty Secretary
MRS. JEAN F. THOMAS	Faculty Secretary

REGISTRAR'S OFFICE

MRS. DORIS COOK	Secretary
MRS. MARY DICKSON	Records Assistant
MRS. MAE C. RUSHING	Records Assistant
MRS. JACQUELINE COX	Records Assistant

COMPTROLLER'S OFFICE

MRS. MARTHA B. UMSTEAD	Bookkeeper
MRS. JUNE ROOKS	Assistant Bookkeeper
MISS DOROTHY GREAR	Secretary
MR. B. T. COLLINS	Plant Operations Foreman

DEAN OF STUDENTS' OFFICE

MRS. FRANCES EDDINS	Secretary
MRS. NORMA FULCHER	Records Assistant

EVENING PROGRAM OFFICE

MISS JOYCE McCULLOUGH	Secretary
-----------------------------	-----------

STUDENT CENTER

MRS. IDA C. FRIEDMAN	Director
MRS. ELEASE MORGAN	Assistant Director

LIBRARY

MRS. MARGARET McKIE	Secretary
MRS. MARY A. CRAVEN	Secretary

FACULTY

- *THOMAS E. ABBOTT** **History**
A.B., University of Georgia; M.A., University of Georgia.
- *MISS LOCIE JO ALLEN** **English**
B.S., Radford College; A.B., Radford College; M.A., University of Georgia.
- *ARTHUR E. ALPER** **Psychology**
B.A., University of Florida; M.A., University of Florida; Ph.D., University of Florida.
- *NEAL B. ANDREGG** **Psychology**
B.S., Ohio State University; M.A., Ohio State University; Ed.D., Michigan State University.
- MRS. MONIQUE D. BOYCE** **English**
A.B., University of Georgia; M.A., University of Georgia; further graduate study, University of Georgia.
- *MARTIN J. BRENNAN** **Psychology**
A.B., DePaul University; M.A., Niagara University; Ph.D., Fordham University.
- FRANK H. CHOU** **Psychology**
A.B., Southeastern Oklahoma State College; M.Ed., University of Georgia; Ed.D., University of Georgia.
- *FRANCIS H. COLEY** **Mathematics, Chemistry**
B.S., Virginia Polytechnic Institute; M.G.T., Illinois Institute of Technology; Ph.D., Pennsylvania State University.
- *HUGH CONNOLLY** **Business Law**
B.A., Allegheny College; LL.B., University of Georgia.
- GEORGE B. COOKE** **Biology**
B.S., University of Miami; M.S., University of Miami; advanced graduate study, University of Texas.
- KEITH W. COWLING** **Art, English**
N.E.A.M., Plymouth College of Art; advanced study, University of Reading (England), University of Exeter (England), Shakespeare Memorial Theatre (England), University of Venice (Italy).
- SPYROS J. DALIS** **History, Political Science**
A.B., University of Georgia; M. A., University of Georgia; advanced graduate study, Duke University, American University.
- HARRY DOLYNIUK** **Chemistry**
B.S., North Dakota State Teachers College; M.A.T., University of Indiana; further graduate study, Mercer University, Emory University
- *WILLIAM T. DRENNAN** **Sociology**
B.A., Birmingham Southern College; M.A., University of Alabama; Ph.D., Florida State University.

- SAMUEL D. DUNCAN, JR.** **Romance Languages**
B.S., Georgia Teachers College; M.A., University of North Carolina; Ph.D., University of North Carolina.
- *JOHN F. FITZSIMONS** **Business Administration**
B.S. in F.S. School of Foreign Service, Georgetown University; M.B.A., Ohio State University.
- *NORMAN GOLDBURG** **Philosophy**
A.B., University of Cincinnati; D.D., Hebrew Union College.
- MISS LOUISE GRAHAM** **Reference Librarian**
A.B., University of South Carolina; M.A., University of South Carolina; advanced graduate study, University of North Carolina, University of South Carolina.
- A. TABER GREEN** **History**
A.B., Birmingham Southern College; M.A., Emory University; advanced graduate study, Emory University.
- MISS BARBARA ANN GREENE** **Botany**
B.S., Appalachian State Teachers College; M. Ed, University of Georgia.
- MRS. MARIAN S. GREEN** **Catalog Librarian**
A.B., Birmingham Southern College; further graduate study, Emory University.
- *MRS. MARY E. HALL** **Business Administration**
B.S., Winthrop College; further graduate study, University of Georgia; Woman's College of U.N.C.
- MRS. GERALDINE W. HARGROVE** **Counselor**
B.S., Georgia State College for Women; M.Ed., University of South Carolina.
- *ROBERT V. HECKEL** **Psychology**
B.S., Pennsylvania State University; M.S., Pennsylvania State University; Ph.D., Pennsylvania State University.
- NED A. HOLSTEN** **History**
A.B., University of California; M.A., University of California; further graduate study, University of South Carolina.
- *JOHN C. HOWARD** **Chemistry**
B.A., University of Richmond; M.A., The Johns Hopkins University; Ph.D., The Johns Hopkins University.
- MRS. VOLA JACOBS** **Music**
B. Mus., Eastman School of Music; further graduate study, Julliard Graduate School.

- BENJAMIN DUDLEY JERVEY** **Business Administration**
B.B.A., Georgia State College; M.B.A., University of Georgia; further graduate study, University of North Carolina.
- MRS. MARTHA L. LAURENT** **English**
B.A., Florida State University; B.S., Auburn University; M.A., Auburn University; further graduate study, University of Georgia.
- GEORGE M. MARTIN** **Engineering Drawing-Mathematics**
B.S. in Education, Georgia Southern College; M.A., Murray State College.
- *HERBERT MEYER** **Mathematics**
B. Ch. E., Georgia Institute of Technology; M.S., Georgia Institute of Technology; Ph.D., University of Illinois.
- DAVID L. MYRICK** **Physical Education**
B.S., University of Georgia.
- *G. STARR NICHOLS** **Mathematics**
B.S., University of Wisconsin; Ph.D., University of Wisconsin.
- *MISS WINNIE OVERSTREET** **French**
B.S., Georgia State College for Women; M.A., Emory University; Language Institute, University of Georgia.
- *J. HARDING OWEN** **Chemistry**
B.S., Hampden-Sydney College; M.S., Florida State University.
- *JOHN A. PEOPLES** **Physics**
B.A., Washington and Jefferson College; M.S., University of Pittsburg.
- HENRY O. READ** **English**
Ph.B., Emory University; M.A., Emory University; M.A., Columbia University; advanced graduate study, Columbia University; University of California; Emory University, University of Georgia.
- MRS. SILVIA G. RICHART** **Chemistry**
Sc.D., University of Havana.
- *THOMAS M. RILEY** **English**
B.A., University of Georgia; M.A., Columbia University; advanced graduate studies, Columbia University.
- S. PRESTON ROCKHOLT** **Music**
A.B., Wheaton College; M. Mus., American Conservatory of Music; D. Mus., Northwestern University.
- *PAUL L. ROGGENKAMP** **Physics**
B.A., University of Louisville; M.S., Indiana University; Ph.D., Indiana University
- A. RAY ROWLAND** **Librarian**
A.B., Mercer University; Master of Librarianship, Emory University.
- MRS. JANE T. ROWLAND** **Biology**
A.B., Tift College; M.S., Emory University.
- *MRS. MINNIE SACKETT** **Business Administration**
B.S., Georgia Southern College; M.S., University of Tennessee.
- R. BEELER SATTERFIELD** **History**
B.A., Vanderbilt University; M.A., Vanderbilt University; Ph.D., Johns Hopkins University.

- *RICHARD B. SCARFF **Biology**
B.S., Mt. St. Mary's College; M.D. St. Louis University School of Medicine
- *BOYD D. SISSON **Psychology**
B.S., College of William and Mary; Ph.D., University of Nebraska.
- BARTHOLOMEW P. SMITH **Business Administration**
B.S., St. Norbert College; M. B. A., Syracuse University.
- MICHAEL L. SMITH **English**
A.B., University of Missouri, further graduate study, University of Missouri.
- *NORMAN W. STAFFORD **Business Administration**
B.B.A., University of Georgia; C.P.A.
- HARVEY L. STIREWALT **Biology, Physics**
B.A., University of Mississippi; M.A., University of Mississippi; further graduate study, University of Mississippi.
- CHESTER M. SUTTON **English**
A.B., Guilford College; A. B., Haverford College; M.A., University of North Carolina; advanced graduate study, University of North Carolina, Duke University.
- JOSEPH L. TALLEY **Physics**
B.A., University of Georgia; M.S., Mercer University; further graduate study, Columbia University.
- *HOMER S. TIMMONS, JR. **Economics**
B.S., Panhandle A. and M. College; B.B.A., University of Georgia; M.B.A. University of Georgia.
- **MISS EUGENIA N. TOOLE **Music**
B.M., Wesleyan Conservatory of Music; M.A., Eastman School of Music, University of Rochester; further graduate study, Union Theological Seminary.
- MISS JERRY S. TOWNSEND **Mathematics**
B.S., East Carolina College; M.A., East Carolina College.
- MRS. ANNA JO TURNER **Mathematics**
B.A., Carson-Newman College; M. Ed., University of Georgia.
- MRS. JANICE BUTLER TURNER **Chemistry**
A.B., Georgia State College for Women; M.S., Emory University.
- *LÉMUEL J. TURNER **Music**
B.A., Western Kentucky State College; M.A., University of Iowa; further graduate study, Indiana University.
- WILLIAM L. WHATLEY **Economics**
B.S., University of South Carolina; further graduate study, University of South Carolina.
- MISS BEVERLY JEAN WILLIAMS **Secretarial Science**
B.S., Bob Jones University; M.A., George Peabody College.
- GROVER B. WILLIAMS **Mathematics**
A.B., College of William and Mary; M.A., Ohio State University; advanced graduate study, Ohio State University, Duke University, University of North Carolina.

PERCY WISE **Romance Languages**

A.B., University of South Carolina; M.A., University of North Carolina; advanced graduate study, University of Poitiers (France), Duke University, University of Illinois, New York University, Saltillo State Teachers College (Mexico), University of Valencia (Spain).

*FRANK X. WAMSLEY **Political Science**

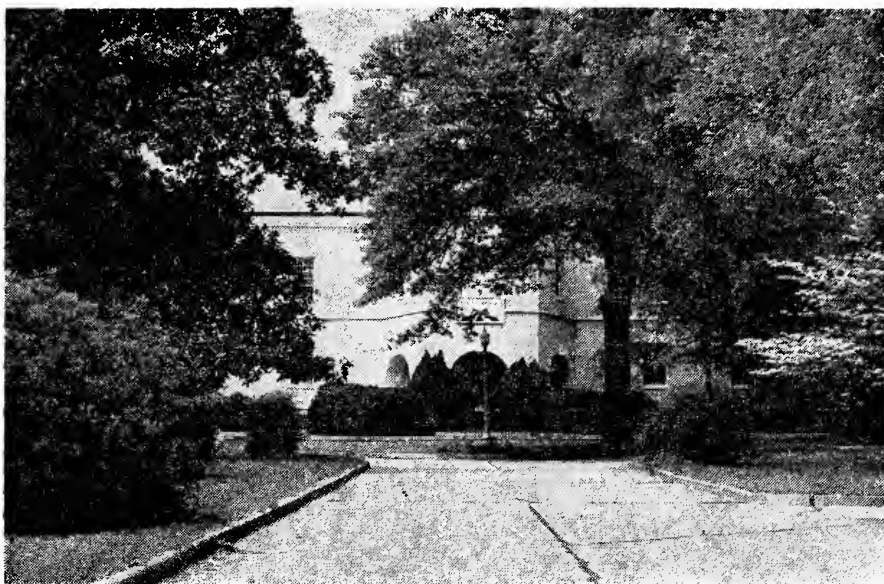
B.S., University of North Carolina; M.A., University of North Carolina.

MORRIS P. WOLF **English, Speech**

A. B., New York University; A. M., New York University; Ph.D., University of Georgia.

*Part-time Instructors

**On Leave



GENERAL INFORMATION

PURPOSE

Augusta College exists to provide high quality Junior College level instruction for selected students to enable them to attain certain educational objectives.

To accomplish this, students are selected; advisors are assigned; instructional, guidance, and other facilities and services are provided; recreational and social opportunities are offered; a well-qualified faculty is employed; and all functions of the college are oriented to the providing of the best teaching-learning situation possible.

Augusta College does not intend to produce a final product. It does attempt to inspire and stimulate, to build a broad academic background on which later specializations are based, and to assist students in determining and taking the next step.

Through selective procedures, only those students who are deemed to be capable of succeeding in college-level work are admitted.

Since its inception Augusta College has emphasized offerings which would prepare students to transfer to senior colleges. For these students two basic curricula (Associate in Arts and Associate in Science) are available as well as pre-professional curricula in Business Administration, Engineering, Medicine, Medical Technology, Pharmacy, Nursing, Teacher Education, and Veterinary Medicine.

A Terminal program in Secretarial Science is offered which requires participation in a program of general education.

Adult education work offered is academically oriented and presupposes

that the students have certain knowledges, insights, and understandings usually associated with college-level work.

The College recognizes that for many students the freshman and sophomore years constitute an exploratory experience and that educational goals have not been determined. For this group the basic curricula are designed to provide a breadth of experience in human communications, mathematical concepts, historical heritage, the political order, aesthetics, natural environment, and understanding oneself. A guidance service is available to assist these students and others who have personal, social, educational, or vocational problems.

HISTORY

In 1910, The Academy of Richmond County, under the Board of Education of Richmond County, added a year of college and commercial work to the standard four-year high school program.

The increasing need for a standard junior college led the Board of Education on August 15, 1925, to found The Junior College of Augusta. Its operation started with the 1926-27 session in what was at that time the new Academy building. The college has been fully accredited since its beginning in 1926.

In December, 1955, after the closing of the Augusta Arsenal by the United States Government, the County Board of Education made application for the western section of this property for educational purposes. On February 12, 1957, a deed was received conveying 38.93 acres of land and thirty-four buildings. On February 18, 1957, a deed to an additional 5.65 acres was received; and the Board of Education purchased three additional acres of the Arsenal property for \$19,600.00.

In September, 1957, The Junior College of Augusta opened on its new campus. During the year, the Board of Education applied to the Board of Regents of the University System of Georgia for the incorporation of The Junior College of Augusta into the University System as a State-supported institution. The application was approved in June, 1958, with the Board of Regents assuming control on September 1, 1958. The name of the college was changed to Augusta College.

On March 17, 1959, 15.59 additional acres of former Augusta Arsenal property were deeded to the Regents of the University System. This property contains buildings which have been used to house expanding college functions.

An evening program, which had been offered by the Augusta Center of the University of Georgia as extension course work, was made a part of the total program of educational services of Augusta College by the Board of Regents. Augusta College assumed responsibility for the evening freshman and sophomore course work on June 1, 1959.

THE CAMPUS

The area of the campus is approximately sixty-two acres around which grew up Augusta's residential area as people began to move out of the downtown section. It is located on the high hills overlooking the business section of the city and the vast panorama of the Savannah River Valley. While other beautiful residential sections have grown up in recent years. "The Hill" is still famous for its beautiful homes and gardens.

The campus is splendidly shaded by century-old oaks and magnolias. In the immediate vicinity of the Administration Building are massive English boxwoods over one hundred years old. There are many shrubs and flowering plants such as azaleas, camellias, dogwood trees, oleasters, etc., which give a brilliance of color and a beautiful setting for the college.

ACCREDITED STANDING

Augusta College is a member of the National Commission on Accrediting, Southern Association of Colleges and Secondary Schools, The American Association of Junior Colleges, The Georgia Association of Junior Colleges and The Georgia Association of Colleges. These affiliations assure the highest possible recognition of all credits earned in Augusta College.

HOUSING

Augusta College does not operate dormitories. Students either commute or live in private homes in Augusta. However, the college will assist students in locating housing.

INSTRUCTIONAL AND SERVICE FACILITIES

ADMINISTRATION BUILDING (1826)

The Administration Building is a three-story brick structure of modified Georgian architecture. On the ground floor is the office of the Comptroller and a fireproof vault for the storage of records. The offices of the Dean, Registrar and Director of the Evening Program are on the first floor. The second floor contains the offices of the President and the Dean of Students. The Guidance Office and a Reading Improvement Laboratory are also on this floor.

LIBRARY (1960)

At the heart of any academic program is the library. The Augusta College Library is an air-conditioned facility housing over 10,000 bound volumes of carefully selected material. The design of the building will permit a future increase in the holdings to many times the present number of volumes. It has a seating capacity of over two hundred. The Library houses an audio-visual room, record and film storage rooms, listening booths and microfilm reading rooms. Also located in this facility are four classrooms and a memorial archives room for valuable papers and documents donated to or purchased by the College.

SCIENCE BUILDING (1960)

The Science Building houses the various science departments: Biology, Chemistry, and Physics. Here, too, are the departments of Mathematics, Social Science and Engineering. There are twelve modern classrooms, six fully equipped laboratories, and an engineering drawing room. The building contains twenty-four faculty offices.

ART BUILDING (1826)

The Art Building is a three-story, brick structure. The ground floor houses an art craft laboratory and a studio. Two classrooms, a gallery area for the display of student work, and two offices are located on the first floor. The department of Secretarial Science is located on the second floor. The typing and business machines rooms are fully equipped with the most modern equipment. Departmental offices are also on this floor.

MUSIC BUILDING (1826)

The Music Building is a three-story brick structure which houses classrooms, practice rooms and recital areas for the music program of the college.

BELLEVUE HALL (1805)

Bellevue Hall, one of the oldest buildings on "The Hill", was at one time a plantation manor house. Today, this interesting old building houses the faculty lounge on the first floor. Faculty offices are located on the second floor.

STUDENT CENTER (1960)

The new Student Center contains a food service area, a game room, a stu-

dent lounge, a faculty lounge and three rooms for student group meetings. Also located in this building is the College Book Store which is operated for the students' convenience. At the beginning of each quarter a self-service area is opened for the sale of textbooks and supplies. At other times during the quarter the Book Store sells supplies and sundries.

OUTDOOR RECREATIONAL AREA

There is a five acre grass covered area which is used as a recreational facility. A paved outdoor tennis court is located on the campus.

PARKING FACILITIES

Since many students commute from neighboring communities, a large parking area has been provided. This is a paved five acre tract with spaces for approximately 450 automobiles.

PROPOSED BUILDINGS

Current planning calls for the beginning of the construction of two additional facilities during 1961. This includes a gymnasium which will seat 980 spectators. This building will also house physical education classrooms, shower, locker, and dressing rooms, departmental offices, and facilities for visiting teams. The construction of an auditorium with a seating capacity of 1000 is also planned. It will be fully equipped for stage productions and concerts.



STUDENT ORGANIZATIONS AND ACTIVITIES

In all student activities the students are encouraged to assume responsibility and are given opportunities for leadership experiences. Faculty members serve as advisors to guide these student experiences.

ATHLETICS

Augusta College supports basketball, tennis and golf teams. A school-wide tennis tournament is played on the campus court each spring. With the new gymnasium and athletic field which should be available early in 1962, a broader program will be offered.

DEPARTMENTAL CLUBS

Student NEA is the collegiate-level Future Teachers of America organization. This group is affiliated with the National Education Association.

Thespians is an organization for those interested in dramatics.

Science Club is composed of majors in science fields.

Business Club is for those interested in business and commercial pursuits.

FINE ARTS

Recitals by piano and voice students are given on the campus.

Choral groups give concerts at functions both on campus and in the community.

Art exhibits in which student work is displayed are presented in the Art Building periodically.

STUDENT COUNCIL

Each year the Student Council is elected from and by the student body. The Council consists of representatives from the freshman and sophomore classes plus the officers of these classes. The Council is a student regulatory body and serves as an advisory body to the college administration.

SCHOLASTIC HONORS GROUPS

Phi Theta Kappa, Beta Xi Chapter, national junior college scholastic society, was chartered on the campus in June, 1942.

The Dean's List is compiled quarterly. Students who have attained a grade of 85 in each credit course taken are placed on the Dean's List. Only students who are taking a full load of course work are eligible for this honor.

HONORS AND AWARDS DAY

During the latter part of the spring quarter, an annual Honors and Awards Day program is held. At this time three groups of students are given recognition: those meriting scholarship honors for having made superior grades; those exhibiting constructive leadership in the advancement of the college, or who have rendered unselfish service in an outstanding manner during their years in college; and those earning awards for participation in college athletics during the year.

The following individual awards are made in addition to the above college awards:

Batthey Oratorical Award—A silver trophy is awarded to the student who writes and delivers the best oration in the field of Southern History or Literature. This award is offered through the United Daughters of the Confederacy.

Mullarky Medal—This medal is awarded each year to the student who prepares and delivers the best oration on The Constitution of the United States.

McCrary Science Award—This is a cash award offered by Mrs. Ruby McCrary through the Augusta Chapter of the Daughters of the American Revolution.

Mathematics Award—Through this award the Mathematics Department honors its freshmen student who makes the most progress.

PUBLICATIONS

The Bellringer, the college newspaper, is published by a student staff. Opportunities for working on the paper are available to each student. The staff is selected on the basis of applications.

White Columns, the college annual, is also a student publication. Its staff is also selected on the basis of applications.

RELIGIOUS ASSOCIATIONS

Since the College is a non-dormitory type institution, most religious activities by students are carried on in their home churches. **Intervarsity** is an interdenominational collegiate group on this campus.

SERVICE SOCIETIES

Circle K received its charter in May, 1958. This is a national service organization for men sponsored by the Kiwanis Club of Augusta.

The **Collegiate Civitan Club** received its charter in May, 1960. This national service organization for women and men is sponsored by the Augusta Civitan Club.

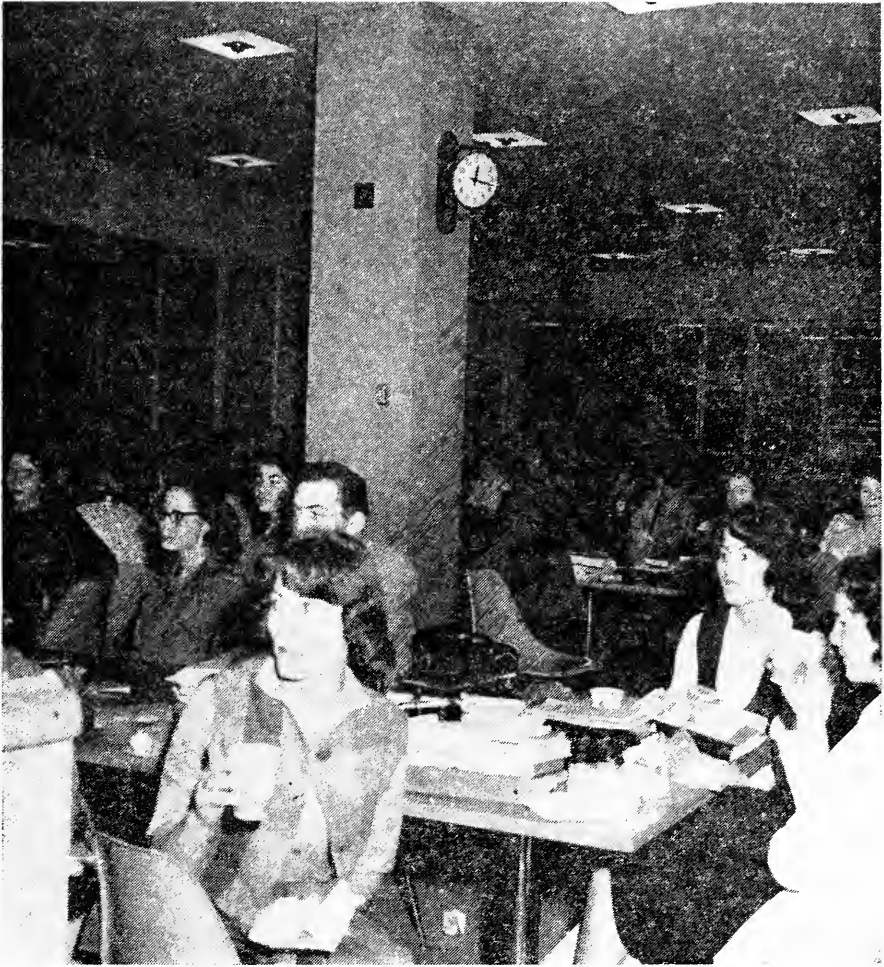
The **Pep Club** was organized to assist the athletic program of the college. This group provides cheer leaders and has as its principal task the building of school spirit.

SOCIAL ACTIVITIES

All organizations sponsor certain social events for their membership; however, many events are school-wide in nature. These are generally sponsored by the Student Council. Annual events are: Christmas Belle Ball, Bermuda Ball, King of Hearts Ball and the Graduation Ball.

ALUMNI ASSOCIATION

The Augusta College Alumni Association serves as a supporting agency of the College. It is developing a foundation program to support certain worthy projects for the development of the College and the betterment of its instructional program. The Alumni Association plays host to each graduating class at an annual banquet.



ACADEMIC REGULATIONS

ADMISSION POLICIES

Application for admission forms will be provided by the Director of Admissions on request. Completion of all application forms and of all requirements contained therein is required of each applicant before his application for admission can be considered. No application for admission will be considered if it is received later than twenty (20) days prior to the registration date for the quarter for which application for admission has been made. Augusta College reserves the right to terminate receipt of application forms when enrollment limits are reached.

Scholastic and Personal Requirements

I. Age Limitations

The applicant must be at least 16 years of age as of the date of his initial enrollment. All applicants twenty-one (21) years or older must check with the Director of Admissions about additional requirements.

II. The College Entrance Examination Board's Scholastic Aptitude Test

The College Entrance Examination Board's Scholastic Aptitude Test is required of all applicants for admission. The results of the test must be filed with the Director of Admissions no later than the last date set forth for the receipt of applications for admission for each quarter. Augusta College reserves the right to designate minimum requirements in determining eligibility for admission. The high school principal or counselor will supply the necessary information for making application to take the CEEB examination, or the applicant may write directly to the College Entrance Examination Board, P. O. Box 592, Princeton, New Jersey.

An applicant must have a predicted grade point average (as determined by the CEEB Scholastic Aptitude Test scores, high school average, and other pertinent statistical data derived from studies of previous classes) which indicates that the applicant has the potential to pursue effectively the educational program of the institution.

III. High School Units Required for Admission

High school academic records should include the units specified below which constitute minimum requirements for admission:

English	3 units
Mathematics (1 unit in Algebra)	2 units
Science	1 unit
Social Science (1 unit in American History)	3 units
Electives (units that are acceptable by an accredited high school toward its diploma and which will meet the standards of accrediting agencies)	6 units

Students pursuing medical arts curricula must present for admission one (1) additional science unit. Students entering the pre-engineering curriculum must present one (1) unit in plane geometry, one (1) additional unit in algebra, and one (1) additional unit in science. Those who plan to work toward the B. S. degree should present one (1) additional unit in science and one (1) unit in plane geometry.

Beginning with those who graduate from high school in June 1962, applicants for admission must present the units specified below as minimum requirements for admission:

English	4 units
*Algebra	2 units
Social Studies (1 unit must be in American History)	2 units
Sciences (General Science, Biology, Chemistry, Physics)	2 units
Other academic units	4 units
Unrestricted electives	2 units

*Students pursuing the Secretarial Science curriculum may substitute other mathematics or accounting for the requirement in algebra.

Students pursuing medical arts curricula must present for admission one (1) unit in biology and one (1) unit in chemistry in fulfilling the requirement in sciences listed above.

Students entering the pre-engineering curriculum must present one (1) unit in plane geometry in addition to the requirements listed above and one (1) unit in chemistry must be included in the requirement in sciences.

Students who plan to work toward the Associate in Science Degree must present one (1) unit in plane geometry in addition to the minimum requirements in algebra.

The College may allow a slight deviation from the usual distribution of units, if a student's high school record and CEEB-SAT scores indicate superior scholastic aptitude.

As authorized by the Board of Regents, Augusta College reserves the right to reject credits from any high school or any other institution, if the College determines that the quality of instruction available at such high

school or institution is deficient or unsatisfactory.

IV. Transfer Students

Transfer students must qualify in every respect and comply with every admission requirement as set forth for entering freshmen. In addition they must present evidence of honorable discharge from the college last attended. In the case of dishonorable discharge due to poor scholarship or to other reasons, the condition for readmission imposed by the dismissing institution will in general be honored. Grades of "D" or 60-69 are not transferable to Augusta College.

The College reserves the right to deny admission to any student transferring to Augusta College when, in the opinion of the Director of Admissions, the academic standards or the admission procedures of the institution(s) previously attended are not equivalent or comparable to those existing at this institution.

V. Certificates of Residence and Certificates of Non-Residence

By action of the Board of Regents in April, 1953, and in May, 1956, all units of the University System of the State of Georgia require applicants for admission to submit certificates as follows:

- A. Any resident of Georgia applying for admission to an institution of the University System of Georgia shall be required to submit certifications from two citizens of Georgia, alumni of the institution that he desires to attend, on prescribed forms, which shall certify that each of such alumni is personally acquainted with the applicant, that he is of good moral character, bears a good reputation in the community in which he resides, and in the opinion of such alumnus, is a fit and suitable person for admission to the institution and able to pursue successfully the courses of study offered by the institution he desires to attend.

Provided, however, that any applicant who seeks admission to an institution with an enrollment of less than 1,000 students and who lives in a county in which no alumnus of the institution he wishes to attend resides, may furnish a certificate from the Judge of Superior Court of his circuit in lieu of the certificate from alumni. In such a case the certificate of the Judge of the Superior Court shall set forth the same facts that the alumni certificate must contain in other cases.

Each such applicant shall also submit a certificate from the Ordinary or Clerk of the Superior Court of the county in which the applicant resides that such applicant is a bona fide resident of such county, is of good moral character and bears a good reputation in the community in which he resides.

However, any applicant who lives in a county having a population of 100,000 or more, may submit in lieu of the certificate from the Ordinary or Clerk of the Superior Court a certificate, on a prescribed form, from a third alumnus of the institution that applicant desires to attend. This **third alumnus shall be one of those on a list of alumni designated by the president of the alumni association of the institution to assist the insti-**

tution in its efforts to select students of character, aptitude, and ability and to obtain corroborating evidence regarding the place of residence of such students. The certificate of the third alumnus in counties with a population of 100,000 or more shall set forth the facts required in the certificate from the Ordinary or Clerk of the Superior Court.

- B. Any non-resident of the state applying for admission to an institution of the University System of Georgia shall submit a similar certificate from two alumni of the institution that he desires to attend, or from two reputable citizens of the community in which the applicant resides.

Every such applicant shall also submit a certificate from a judge of a court of record of the county, parish or other political subdivision of the state in which he resides that he is a **bona fide** resident of such county, parish or other political subdivision and a person of good moral character and bears a good reputation in the community in which he resides.

- C. There is reserved to every institution of the University System of Georgia the right to require any applicant for admission to take appropriate intelligence and aptitude tests in order that the institution may have information bearing on the applicant's ability to pursue successfully courses of study for which the applicant wishes to enroll and the right to reject any applicant who fails to satisfactorily meet such tests.
- D. There is reserved to every institution of the University System of Georgia the right to determine the sufficiency of any certificate required by this resolution; the right to determine whether any applicant has met the requirements for admission as set forth by this resolution, or otherwise, and is a fit and suitable person for admission to such institution. There is also reserved the right to reject the application of any person who has not been a bona fide resident of Georgia for more than twelve months.
- E. If it shall appear to the president or other proper authority of any institution of the University System of Georgia that the educational needs of any applicant for admission to that institution can best be met at some other institution of the University System, he may refer the application to such other institution.
- F. This resolution shall become effective immediately and catalogues of all institutions of the University System shall carry these requirements. Catalogues already printed shall carry inserts or addenda showing these requirements. The foregoing requirements shall apply to all applicants who have applied for admission to any institution of the University System of Georgia, but have not actually been enrolled and admitted, and to all applicants who hereafter make application for admission to any such institution.
- G. All alumni, Ordinaries and Clerks of the Superior Courts, called upon or requested to execute certificates on behalf of the applicants for admission to any institution under any paragraph as herein before provided, shall, with respect to certifications as to good moral character, reputation, fitness, and suitability for admission to the institution, and ability to pursue successfully the courses of study therein, be guided and controlled by the following standards:
1. Age of applicant.
 2. Past educational record, academic achievements, and overall scholastic ability of the applicant.
 3. Temperament, demeanor and attitude of the applicant.
 4. Any past criminal record of the applicant or other disciplinary problems.

5. Sobriety.
6. Marital status, and all other similar obligations.
7. Financial ability of the applicant to successfully defray all school and living expenses.
8. Physical and mental fitness—any nervous or other physical defects or disorders.
9. Any military service record of the applicant.
10. The general reputation of the applicant in the community in which he or she resides, as the same may be known to such alumnus, Ordinary or Clerk or as may be made known by recommendations or testimonials from persons known to such alumnus, Ordinary or Clerk to be reliable.

VI. Application Deposit

The Board of Regents requires that students applying for admission to a junior college of the University System of Georgia must send a \$15.00 deposit with the application. This deposit is applied toward the student's matriculation fee for the first quarter, and is not transferable to another student or to another college or university. The fee is refundable only if the applicant is not accepted for admission, or the applicant withdraws his application 20 days prior to the registration date of the quarter for which application for admission has been made. This deposit does not bind the College to admit the applicant nor does it indicate acceptance of the applicant's qualifications.

VII. Physical Examination

Each applicant for admission must file a physical examination report completed by his physician on a form provided by the College. In addition to this examination the College reserves the right to require additional tests and examinations.

VIII. Institutional Achievement Tests

Each applicant will be directed to appear for institutional testing at the College on dates determined by the Director of Admissions. The tests given will be standardized achievement tests.

IX. The Personal Interview

The Director of Admissions will notify each applicant when to report to the College for a personal interview. Each interviewee must give evidence of sturdiness of character, promise of growth, seriousness of purpose, and a sense of social responsibility. The College reserves the right, in every case, to reject any applicant whose general records and attitude do not prognosticate success in the college environment notwithstanding the completion of other requirements. The College reserves the right to test further any applicant extensively by the use of psychological, achievement, and aptitude tests.

X. Notice of Acceptance or Rejection of the Application

Acceptance or rejection of each and every application will be determined by the Director of Admissions, subject to the right of appeal as provided in the by-laws of the Board of Regents of the University System. The Admissions Committee shall review any application directed to it by the Director of Admissions for total study and subsequent recommendation to the Director of Admissions. The Director of Admissions will notify each applicant of the acceptance or rejection of his application for admission.

VETERANS

Veterans and children of persons who died of a disease or injury incurred or aggravated in the line of duty in the active service of the armed forces during World War I, World War II or the Korean conflict when applying for admission should submit proper credentials secured in advance from the Veterans Administration.

Each veteran should make provisions for adequate financial backing for one full quarter since payments from the VA are sometimes delayed.

UNIT OF CREDIT

The college is organized on the quarter system. Each of the three quarters in the regular session extends over a period of approximately 12 weeks.

The quarter hour is the unit of credit in any course. It represents a recitation period of one fifty-minute period a week for a quarter. A course meeting five periods a week would thus give credit for 5 quarter hours when completed satisfactorily. For credit purposes, two laboratory or activity periods are counted as the equivalent of one recitation class period.

STUDENT LOAD

Students may take courses scheduled in the day, evening or a combination. A full-time student taking day classes exclusively should take 15 quarter hours of credit work as a normal load. Such a student must have the Dean's permission to take an overload or an underload. A student may take an overload up to a maximum of 20 quarter hours if he has a quality point average of 3.5 for the preceding quarter.

A student who is taking a combination of day and evening course work is subject to the above regulations.

A student who is taking courses scheduled in the evening exclusively is limited to 10 quarter hours maximum. Summer Session students are limited to 10 quarter hours maximum.

CLASSIFICATION AS A SOPHOMORE

A student will be classified as a sophomore when he has completed successfully at least 40 quarter hours of credit work. The classification under which a student registers at the beginning of the academic year will continue throughout that year.

COURSE CHANGES

Courses may be dropped and(or) added only upon the approval of the student's faculty advisor. Course changes are not to be made at the whim of the student. In the case of course changes, the student must initiate a "Change of Schedule" form which can be secured from the Registrar's office.

The last day for late registration, as given in the College Calendar, shall be the last day a student may enroll in a class.

CLASS ATTENDANCE

Regular and punctual attendance is expected of students in all classes. Attendance is counted from the first class meeting each term.

Any number of absences beyond three will be construed as "excessive" regardless of cause. Any student having one or more "excessive" absences from a class shall be subject to being dropped by the instructor from the roll of that class. Three tardies shall be counted as one absence.

After the fifth absence from a class, regardless of cause, the student will be withdrawn from the class by the instructor and will be given the grade of "F". A student so withdrawn may appear before the Academic Regulations Committee for reinstatement. Reinstatement ordinarily will be made only on the basis of hospitalization. In the event a student is reinstated, he is fully responsible for making up all work missed while his case was pending before the Academic Regulations Committee.

GRADING SYSTEM

Grades are recorded as a numerical value according to the scale given below:

Num. Value	Letter Equiv.	Definition	Quality Points
100	(A)	Superior	5.0
90-99	(A)	Excellent	4.0-4.9
80-89	(B)	Above Average	3.0-3.9
70-79	(C)	Average	2.0-2.9
60-69	(D)	Lowest Passing Grade	1.0-1.9
Below 60	(F)	Failure	0
WF		Withdrawal, Failing	0
I		Incomplete	Not Computed
WP		Withdrawal, Passing	Not Computed

If a student withdraws or is withdrawn from a course after the period allowed for course changes, the instructor will enter either "WF" or "WP" on the student's record. Courses on which the student receives a grade of "WF" will be considered in computing the quality point average.

GRADE CHANGES

Any grade changes must be accomplished within the quarter immediately following the quarter in which the grade was originally reported.

The maximum time for completing course work to remove an "I" (Incomplete) is one quarter; otherwise, the "I" is to be recorded as an "F."

QUALITY POINT AVERAGES

Quality point values are assigned to each grade bracket as designated above. To obtain a student's academic standing, the total number of quality points earned is divided by the number of hours attempted.

When courses are repeated, the last earned grade is the official grade.

SCHOLARSHIP STANDARDS

The following minimum scholarship standards for remaining in college have been adopted for the University System and are therefore a part of the regulations of Augusta College:

For those taking 12 or more quarter hours of course work a quarter

1. A student who earns credit for less than five hours during a quarter is not eligible to register for the following quarter. (Does not apply to first quarter freshmen.)
2. A student who earns credit for less than ten hours in a quarter is placed on scholastic probation. Probation will continue until the student passes a normal load of fifteen hours during one quarter.
3. A student on probation must pass ten hours in one quarter or be dismissed. At least five quarter hours must carry a grade of at least 70 (C).
4. A student on scholastic probation for three consecutive quarters will be dismissed.

5. A student dismissed for defective scholarship may re-register after an absence of one quarter.
6. A student whose quality point average falls below 1.0 in any college year is not eligible to register for the following fall quarter unless he makes up his deficiency in summer school. Deficiency will be considered made up if the quality point average is 1.0 or better over the combined record of the college year and the summer school.
7. A student who is deficient at the end of the spring quarter is permitted to enroll for the summer quarter to make up his deficiency. If the deficiency is not made up during the summer quarter, the student is not eligible to register for the fall quarter.
8. A student who is ineligible to register at the institution he has been attending is ineligible to register at Augusta College until the conditions for eligibility have been satisfied.

For those taking less than 12 hours of course work in a quarter

1. A unit of 15 quarter hours of course work is considered a base unit in applying the scholarship standards to follow. The student's course work will be analyzed at the end of the academic quarter in which or during which he has enrolled for his fifteenth quarter hour of work, and all quarter hours taken in the academic quarter in which the fifteenth hour of work falls will be utilized in the computation for the application of the standards.
2. A student who earns credit for less than five hours during a 15 hour unit is not eligible to register for the following academic quarter. (Does not apply to freshmen who have not completed their first 15 hour unit.)
3. A student who earns credit for less than ten hours in a 15 hour unit is placed on scholastic probation. Probation will continue until the student passes all course work taken in a 15 hour unit.
4. A student on probation must pass ten hours in a 15 hour unit or be dismissed. At least five quarter hours must carry a grade of at least 70 (C).
5. A student on scholastic probation for three consecutive 15 hour units will be dismissed.
6. A student dismissed for defective scholarship may re-register after an absence of one academic quarter, except when the student is dismissed because of being on scholastic probation for three consecutive 15 hour units, in which case the student is ineligible to re-register until one calendar year has elapsed from the date of dismissal.
7. A student who is ineligible to register at the institution he has been attending is ineligible to register at Augusta College until the conditions for eligibility have been satisfied.

DISCIPLINE

It is assumed that a young man or young woman who applies for admission to Augusta College comes with a seriousness of purpose and that he expects to conform loyally and fully to the program of the College. There is no place for disorder of any kind, nor for loafing in the program of this school.

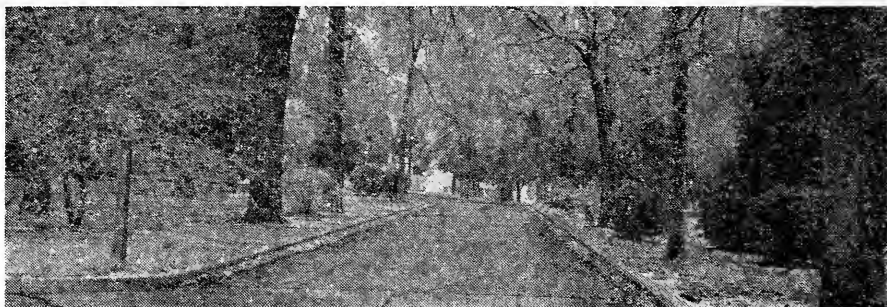
Disorder or other offensive conduct in the buildings or on the premises of the school will subject the student to suspension. Behavior and dress are

regulated by good taste and decorum as established and condoned by evident community standards.

GRADUATION REQUIREMENTS

To qualify for graduation from Augusta College the candidate must satisfy the following conditions:

1. Complete a minimum of ninety (90) quarter hours of college work with a quality point average of at least 2.0 or "C" both over the entire college record and overall work taken at Augusta College.
2. Complete at least 40 quarter hours of credit at Augusta College, 30 hours of which must be earned in residence after the student has been classified as a sophomore. (A student will be classified as a sophomore upon completion of 40 quarter hours of work.)
3. Present credit for English 101-102 (College Composition) with a grade of 70, or better, in each course.
4. Fulfill all course requirements of a prescribed curriculum.
5. Credit in Political Science 101, unless exempted by an examination on the constitutions of the United States and of the State of Georgia.
6. Credit in History 123, or Economics 201, unless exempted by an examination on the history of the United States and Georgia.
7. Present to the Registrar a written application for graduation at the beginning of the final quarter before graduation.



EXPENSES AND BUSINESS REGULATIONS

GENERAL BUSINESS REGULATIONS

The college year of nine months is divided into three quarters of approximately three months each. Expenses are charged and payable by the quarter since each quarter constitutes a separate unit of operation. A student may enroll at the beginning of any quarter.

To insure sound financial operation and conformity with the policies of the Board of Regents certain regulations must be observed.

All payments are to be made to the Comptroller's Office located in the Administration Building. Fees and charges may be paid in cash or by check in the amount of the student's bill. If a check given for a student's bill is not paid on presentation to the bank on which it is drawn, the student's registration will be cancelled and the student may re-register only on payment of a \$5.00 service charge for late registration.

Registration at the beginning of each quarter is not complete until all general fees have been paid and no student may be admitted to classes without having met his financial obligations.

Fees and charges are subject to change at the end of any quarter.

SCHEDULE OF FEES

APPLICATION DEPOSIT

A deposit of \$15.00 must accompany a new student's application for admission. This deposit will be applied against his charges when the student registers.

If the student is denied admission, the deposit is refunded. If the student is accepted but does not register, the deposit is forfeited— unless the applicant makes a written request for refund 20 days prior to the date of anticipated registration.

MATRICULATION FEE

The Matriculation Fee for students registering for the normal load of 15 credit hours is \$45.00. Special students (those carrying less than 12 credit hours in a quarter) will pay at the rate of \$37.50 for 6 to 11 quarter hours, or \$18.75 for 1 to 5 quarter hours of course work per quarter.

OUT-OF-STATE TUITION

Non-residents of Georgia must pay a fee of \$60.00 per quarter in addition to all regular fees. Special students (those carrying less than 12 credit hours in a quarter) who are not legal residents of the State of Georgia will pay at the rate of \$50.00 for 6 to 11 quarter hours, or \$25.00 for 1 to 5 quarter hours of course work per quarter.

To be considered a legal resident of Georgia, a student must present evidence as follows:

1. If under 21 years of age, that the supporting parent (or guardian) has been a bona fide resident of the State of Georgia for at least one year immediately preceding the registration date.

In the event that a legal resident of Georgia is appointed as the guardian of a non-resident minor, such minor does not become a resident until the expiration of one year from the date of appointment, and then only upon proper showing that such appointment was not made to avoid the non-resident fee.

2. If over 21 years of age, that bona fide residence in the State of Georgia has been established for at least one year immediately preceding registration.

STUDENT SERVICES FEE

Each student will be charged a Student Service Fee of \$10.00 per quarter. This fee is incorporated in the charges given below and is used to defray expenses of such student activities as the college newspaper, the annual, lecture series, athletics, awards, social events, first-aid clinic, and other such college-wide activities and services.

LATE REGISTRATION

Students who do not register and pay fees at the time designated for registration in the College Calendar will be charged a late Registration Fee of \$3.00 for the first day after registration, plus \$1.00 for each additional day up to a maximum of \$5.00.

SPECIAL EXAMINATION FEE

A special fee of \$1.00 will be charged for any subject examination given at other than the regular scheduled time, provided that the instructor permits the student to take a make-up examination.

GRADUATION FEE

A fee of \$7.00 will be charged graduates for a diploma and rental of cap and gown. This is payable at the time the student applies for graduation (at the beginning of the quarter prior to anticipated graduation).

TRANSCRIPT FEE

A student who has discharged all financial obligations to the college is entitled to receive on request and without charge one transcript of his full academic record. A charge of \$1.00 will be made for each additional full transcript.

CHANGE OF SCHEDULE FEE

A fee of \$1.00 is charged for the changing of a student's schedule after the registration period. No charge is made if the change is initiated by the college.

MUSIC FEES

Private instruction in piano, organ, or voice, two one-half hour lessons each week, per quarter, \$35.00.

SUMMARY OF FEES**General Fees (per quarter)**

	Residents of Ga.	Non-Residents
Students registering for 12 or more hours per quarter	\$55.00	\$115.00
Students registering for 6-11 hours per quarter	\$47.50	\$97.50
Students registering for 1-5 hours per quarter	\$28.75	\$53.75

Privilege Fees

Late Registration—Maximum	\$ 5.00
Special Examinations	1.00
Graduation	7.00
Transcript, first one free, each additional	1.00
Change of Schedule	1.00

REFUNDS

Official Withdrawal from College. Refunds will be made at the end of the quarter in which the withdrawal is made. Students who officially withdraw with a clear record within the time specified after the scheduled registration date may receive refunds as indicated:

Time of Withdrawal	Percent Refunded
Not more than one week	80
Not more than two weeks	60
Not more than three weeks	40
Not more than four weeks	20
More than four weeks	0

For purposes of computing refunds in the Summer Session, one week shall be considered the equivalent of two weeks of a regular quarter.

Unofficial Withdrawal from College. No refund will be made to a student who withdraws from college without filing official withdrawal forms with the Registrar's office.

Reduction in Course Load Initiated by the College. If a course is dropped by the College from the quarter's schedule, students affected will be due a refund on the difference between total fees paid and charges on the amount of course work remaining. The above schedule of percentages of refunds will apply.

Reduction in Course Load Initiated by the Student. If a student drops part of the course load for which he registered, a refund on the difference between total fees paid and charges on the amount of course work remaining will be made. The above schedule of percentages of refunds will apply. Such cases will be considered as schedule changes and the Change of Schedule charge will be made.

STUDENT FINANCIAL ASSISTANCE

Individuals and groups in the Augusta area who are interested in aiding worthy high school graduates to attend Augusta College have established a considerable number of scholarships, grants, and loan funds. In all cases the amount will cover matriculation fees; in some cases the amount will provide financial assistance beyond the matriculation fees.

These awards are made on the basis of character, need, and promise of success in college work. Applicants should contact the Dean of Students for further information.

SCHOLARSHIPS AND GRANTS

Walker-Ford Scholarship......Sponsored by the Walker-Ford Motor Company of Augusta. Awarded to pre-engineering student.

Masonic-Webb Lodge Scholarships. Sponsored by Webb Lodge, No. 166, Free & Accepted Masons.

Civitan Club Scholarship. Sponsored by the Augusta Civitan Club.

Augusta Woman's Club Teaching Scholarship. Sponsored by the Augusta Woman's Club. Awarded to student who plans to enter teaching.

National Secretaries Association Scholarship. Sponsored by Fairways Chapter in Augusta. Awarded to student training to become a secretary.

Alcanda B. Tarver Scholarship. Sponsored by the Richmond County Elementary Teachers Club. Awarded to student interested in entering the teaching profession.

Junior Chamber of Commerce Scholarships. Sponsored by the Augusta Jaycees.

George P. Butler Memorial Scholarship. Sponsored by Mrs. George B. Henderson. Awarded to a graduate of the Academy of Richmond County.

Downtown Kiwanis Club Scholarship. Sponsored by the Augusta Kiwanis Club.

Chester A. Scruggs Scholarship Foundation. This fund was established by Mrs. Chester A. Scruggs in honor of her husband. The proceeds from the investment to be used as a scholarship fund for deserving students.

Teen Town Scholarship. Sponsored by Augusta Teen Town. Awarded to an active Teen Town participant.

Gilbert M. Maxwell Trust Fund Scholarships. Sponsored by the Maxwell Trust Fund.

Uptown Kiwanis Club Scholarships. Sponsored by the Uptown Kiwanis Club of Augusta. Two scholarships are designated for freshmen students, two for sophomores.

American Business Women's Association Scholarship. Sponsored by the Augusta Chapter of the American Business Women's Association to a deserving woman student.

Augusta Council of Church Women Scholarship. Sponsored by the Augusta Council of Church Women and awarded to a student studying in the field of religious education.

Sertoma Club Scholarship. The Augusta chapter of the Sertoma Club sponsors this scholarship.

Veterans of Foreign Wars Scholarship. Post 3200 sponsors this award to a deserving student.

Forest Hills Lions Club Scholarship. Sponsored by the Forest Hills Lions Club and awarded to a deserving student in Augusta College.

American Association of University Women Scholarship. Sponsored by the Augusta Chapter of The American Association of University Women to a deserving woman student.

Beta Sigma Phi Scholarship. Sponsored by the Augusta Chapter of Beta Sigma Phi to a deserving woman or man student.

Garden City Lions Scholarship. Sponsored by the Garden City Lions Club to a deserving student.

Senator Hawkes Scholarship Fund. Donated by former U. S. Senator A. W. Hawkes of New Jersey to be awarded to deserving students.

Kings Daughters of Israel Scholarship. Sponsored by the Augusta Chapter of Kings Daughters of Israel and is to be awarded to a deserving woman student.

Joe Mays Robertson Scholarship Fund. This fund was established by Mr. George Shaw of Melbourne, Florida, in memory of the late Augusta College Professor Joe Mays Robertson. Preference will be given to mathematics students.

Summerville Exchange Club Scholarship. Sponsored by the Summerville Exchange Club of Augusta for deserving students.

American Federation of Teachers Scholarship. Sponsored by this group for a deserving student who plans to enter teaching.

Regents' State Scholarships. To insure that no exceptionally bright student will be denied the opportunity for a college education because of the lack of Financial Aid, the Regents of the University System of Georgia have established a scholarship fund. These scholarships are to be awarded to residents of Georgia who need financial assistance and who have high grades and test scores.

LOCAL LOAN FUNDS

Financial assistance may be obtained through an educational loan which carries a nominal interest rate. The following local funds make loans to students for attendance at Augusta College and other schools:

Lawton B. Evans Loan Fund. Sponsored by the Augusta Rotary Club.

Augusta Free School Board. Sponsored by Augusta Free School Board Trustees

J. B. White Foundation. Sponsored by the J. B. White Foundation Trustees.
WORK ASSISTANTSHIPS

YMCA Work Scholarships. The Augusta Kiwanis and Optimist Clubs are cooperating with the Augusta YMCA Board of Directors in offering several scholarships to Augusta College students who assist in the YMCA program.

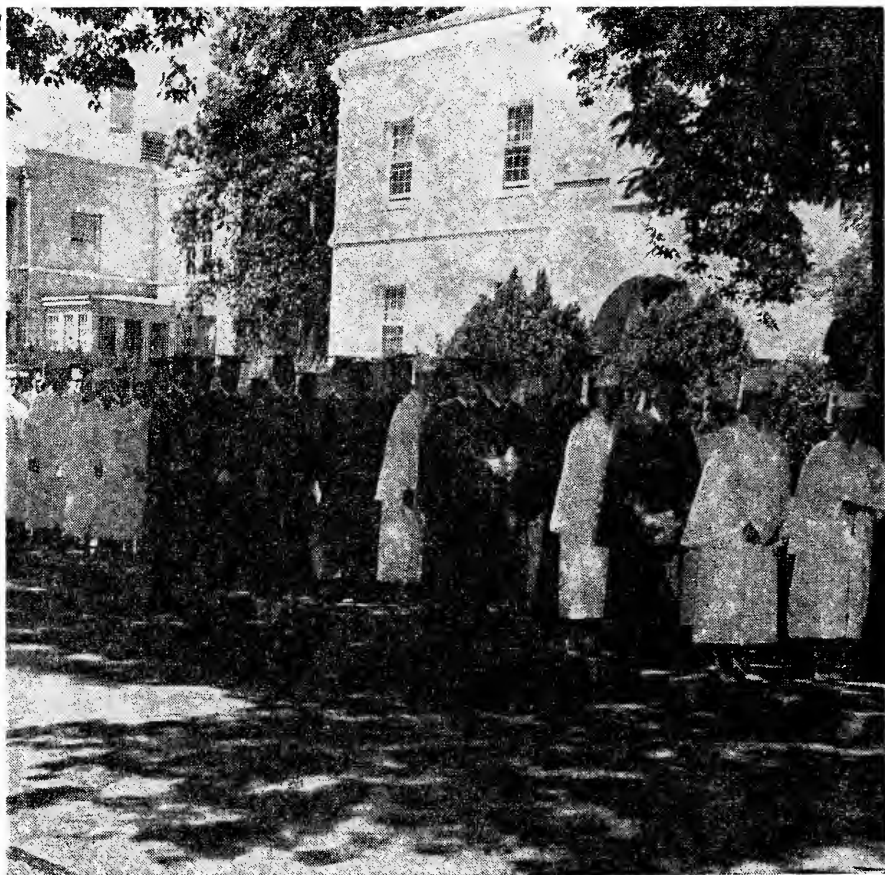
Richmond County Athletic Association Assistantships. Tuition assistance is given men students at Augusta College who assist with the coaching of elementary school athletics in Richmond County.

Augusta College Work Assistantships. The college has need for student workers in offices, library, and laboratories. The expenses of attending college usually can be defrayed in this manner.

SENIOR COLLEGE SCHOLARSHIPS

The college is given the privilege of nominating outstanding students to scholarships in a number of the best colleges and universities. Inquiries should be made to the Dean of Students.

Webb Lodge Teacher Scholarship. Sponsored by Webb Lodge, No. 166, Free & Accepted Masons. These scholarships in the amount of \$500 each are awarded to Augusta College graduates who continue studies in teacher education. Each scholarship carries an option of a one-year renewal to assist the student in his senior year.



ACADEMIC PROGRAMS

Since colleges vary considerably in their entrance requirements and their numerous curricula, even within the same institution, it is of utmost importance that high school preparation and junior college courses shall be so chosen as to lead directly into the advanced work of the desired curriculum of the higher institution to be entered.

Sudents are assigned Faculty Advisors to guide them in planning their academic programs.

BASIC CURRICULA

Unless a student is pursuing a program of studies provided for by the Art, Music, Pre-professional or Special Programs on the following pages, he will follow the Associate in Arts Degree (Liberal Arts) or the Associate in Science Degree (Basic Science) Program.

ASSOCIATE IN ARTS DEGREE PROGRAMS**Liberal Arts Curriculum**

For those who are studying for the A. B. Degree — majors in Liberal Arts.
Recommended for those planning to enter Law School.

Freshman Year	Credit Hours
ENG 101-102	College Composition 10
HIS 121-122-123	Western Civilization 15
LANGUAGE	French, Spanish or German 10-15
MAT 101	College Algebra 5
PCS 101 or	Physics Survey
PSC 101	Physical Science Survey 5
PED 101-102-103	Physical Fitness and Health No Credit
	<hr/> 45-50

Sophomore Year	Credit Hours
ENG 221-222	European Literature 10
FA 101	Fine Arts Appreciation 5
BIO 103	Introductory Biology 5
PSY 101	Principles of Psychology 5
SOC 101	Introductory Sociology 5
LANGUAGE	Language as required 0-5
SPC 101	Fundamentals of Speech 5
POL 101	American Government 5
UNRESTRICTED	
ELECTIVE	(depending upon language requirement) 0-5
PED 201-202-203	Physical Fitness and Health No Credit
	<hr/> 45

Art Curriculum

Freshman Year	Credit Hours
ENG 101-102	College Composition 10
SPC 101	Fundamentals of Speech 5
FA 101	Fine Arts Appreciation 5
FA 102	History of Art 5
HIS 123	Western Civilization 5
ART 101	Art Fundamentals 5
ART 102	Beginning Structural Representation 5
ART 201	Advanced Structural Representation 5
PED 101-102-103	Physical Fitness and Health No Credit
	<hr/> 45

Sophomore Year	Credit Hours
ENG 221-222	European Literature 10
POL 101	American Government 5
PSY 101	Principles of Psychology 5
ART 202	Drawing and Painting 5
ART 211	Oil Painting 5
ART 212	Water Color 5
ELECTIVES	French or German, History, Philosophy, Mathematics, Science 10
PED 201-202-203	Physical Fitness and Health No Credit
	<hr/> 45

Freshman Year		Credit	Hours
ENG 101-102	College Composition	10	
FA 101	Fine Arts Appreciation	5	
FA 103	History of Music	5	
MUS 111-112-113	Music Theory	15	
HIS 123	Western Civilization	5	
MUS 101-102-103	Applied Music	6	
PED 101-102-103	Physical Fitness and Health	No	Credit

46

Sophomore Year		Credit	Hours
ENG 221-222	European Literature	10	
SPC 101	Fundamentals of Speech	5	
PSY 101	Principles of Psychology	5	
MUS 211-212-213	Music Theory	15	
POL 101	American Government	5	
MUS 201-202-203	Applied Music	6	
PED 201-202-203	Physical Fitness and Health	No	Credit

46

ASSOCIATE IN SCIENCE DEGREE PROGRAMS

Basic Science Curriculum

For those who are studying for the B.S. Degree — majors in the Natural, Physical, and Applied Sciences not specifically covered by any Pre-Professional curriculum offered at Augusta College.

Freshman Year		Credit	Hours
ENG 101-102	College Composition	10	
LANGUAGE	French, German or Spanish	10-15	
MAT 101	College Algebra	5	
MAT 102	Plane Trigonometry	5	
BIO 103	Introductory Biology	5	
BIO 201-202 or	General Zoology		
BIO 221-222	General Botany	10	
PED 101-102-103	Physical Fitness and Health	No	Credit

45-50

Sophomore Year		Credit	Hours
ENG 221-222	European Literature	10	
POL 101	American Government	5	
HIS 121-122-123	Western Civilization	15	
LANGUAGE	French, German or Spanish	0-5	
SCIENCE OPTION			
OPTION I:			
CHM 101-102 and	General Inorganic Chemistry (10)		
CHM 103 or	Qualitative Inorganic Chemistry (5)		
PCS 101 or	Physics Survey (5)		
PCS 101	Physical Science Survey (5)		
OPTION II:			
PCS 201-202-203	General Physics (15)		
PED 201-202-203	Physical Fitness and Health	No	Credit

45-50

Freshman Year		Pre-Medical Curriculum	
		Credit	Hours
ENG 101-102	College Composition		10
CHM 101-102	General Inorganic Chemistry		10
CHM 103	Qualitative Inorganic Analysis		5
MAT 101	College Algebra		5
MAT 102	Plane Trigonometry		5
BIO 111-112	Anatomy and Physiology		10
FR 201 or	Intermediate French		
GER 201	Intermediate German	5	
PED 101-102-103	Physical Fitness and Health	No Credit	
			50

Sophomore Year		Credit Hours	
		Credit	Hours
ENG 221-222	European Literature		10
POL 101	American Government		5
BIO 201-202	General Zoology		10
PCS 201-202-203	General Physics		15
PSY 101	Principles of Psychology		5
PED 201-202-203	Physical Fitness and Health	No Credit	
			45

Pre-Medical Technology Curriculum

Freshman Year		Credit Hours	
		Credit	Hours
ENG 101-102	College Composition		10
BIO 111-112	Anatomy and Physiology		10
MAT 101	College Algebra		5
MAT 102	Plane Trigonometry		5
LANGUAGE	French or German		10
CHM 101-102	General Inorganic Chemistry		10
PED 101-102-103	Physical Fitness and Health	No Credit	
			50

Sophomore Year		Credit Hours	
		Credit	Hours
ENG 221-222	European Literature		10
BIO 201-202	General Zoology		10
HIS 121-122-123	Western Civilization		15
CHM 103	Qualitative Inorganic Analysis		5
LANGUAGE or	French or German		
POL 101	American Government	5	
PED 201-202-203	Physical Fitness and Health	No Credit	
			45

Freshman Year		Pre-Pharmacy Curriculum	
		Credit	Hours
ENG 101-102	College Composition		10
HIS 123	Western Civilization: American Expansion		5
POL 101	American Government		5
MAT 101	College Algebra		5
MAT 102	Plane Trigonometry		5
BIO 103	Introductory Biology		5
BIO 201-202	General Zoology		10
PED 101-102-103	Physical Fitness and Health	No Credit	
			45

Sophomore Year		Credit	Hours
ENG 221-222	European Literature	10	
Chm 101-102	General Inorganic Chemistry	10	
CHM 103	Qualitative Inorganic Chemistry	5	
PCS 201-202	General Physics	10	
ECN 101	Principles of Economics		
PSY 101 or	Principles of Psychology		
SOC 101	Introductory Sociology	5	
SSC 101-102	Typewriting	No	Credit
SSC 103	Advanced Typewriting	No	Credit
PED 201-202-203	Physical Fitness and Health	No	Credit
		45	

Pre-Teacher Education Curriculum

(Elementary, Junior High School, Secondary)

Freshman Year		Credit	Hours
ENG 101-102	College Composition	10	
SPC 101	Fundamentals of Speech	5	
MAT 101	College Algebra	5	
HIS 121 or	Western Civilization: Early Europe		
HIS 122	Western Civilization: European Expansion	5	
HIS 123	Western Civilization: American Expansion	5	
PSY 101	Principles of Psychology	5	
EDU 101	Introduction to Education	5	
ECN 101	Principles of Economics	5	
PED 101-102-103	Physical Fitness and Health	No	Credit
		45	

Sophomore Year		Credit	Hours
ENG 221-222	European Literature	10	
POL 101	American Government	5	
PSC 101	Physical Science Survey	5	
BIO 103	Introductory Biology	5	
BIO 221-222 or	General Botany		
*BIO 201-202	General Zoology	10	
Electives:	As Approved by advisor	10	
PED 201-202-203	Physical Fitness and Health	No	Credit
		45	

Electives Elementary Education Majors: (History 111, Geography 101, Geology 201, Education 201)

Electives Junior High School Majors: (Sociology 101, Physics 101, Fine Arts 101, Geography 101)

Electives Secondary Education Majors: (Mathematics 102, Physics 101, Art)

*Junior High School Majors must take BIO 201-202.

Pre-Engineering Curriculum		Credit	Hours
Freshman Year			
ENG 101-102	College Composition	10	
CHM 101-102	General Inorganic Chemistry	10	

CHM 103	Qualitative Inorganic Analysis	5
MAT 111	Advanced Algebra	5
MAT 112	Advanced Trigonometry	5
MAT 113	Analytic Geometry and Calculus	5
LANGUAGE or	French, German, or Spanish	
HIS 123 or	Western Civilization: American Expansion	
POL 101	American Government	5
DRW 113-114-115	Engineering Graphics	6
PED 101-102-103	Physical Fitness and Health	No Credit

51

Sophomore Year**Credit Hours**

ENG 221-222	European Literature	10
PCS 211-212-213	Physics	18
MAT 201-202-213	Calculus	15
LANGUAGE or	French, German, or Spanish	
HIS 123 or	Western Civilization: American Expansion	
POL 101	American Government	5
PED 201-202-203	Physical Fitness and Health	No Credit

48

Pre-Business Administration Curriculum**Freshman Year****Credit Hours**

ENG 101-102	College Composition	10
SCIENCE OPTION	10
OPTION I:		
BIO 103 and	Introductory Biology (5)	
BIO 201 or	General Zoology I (5)	
BIO 221	General Botany I (5)	
OPTION II:		
CHM 101-102	General Inorganic Chemistry (10)	
OPTION III:		
PCS 101 and	Physics Survey (5)	
PCS 201	General Physics I (5)	
ECN 101-102	Principles and Problems of Economics	10
MAT 101	College Algebra	5
POL 101	American Government	5

RESTRICTED ELECTIVE (Select one) 5

GGY 101	World Geography (Cultural)	
HIS 111	Development of Georgia	
PHY 101	Introduction to Philosophy	
PSY 101	Principles of Psychology	
SOC 101	Introductory Sociology	
BUS 231	Business Law I	
PED 101-102-103	Physical Fitness and Health	No Credit

45

Sophomore Year		Credit	Hours
ENG 221-222	European Literature	10	
BUS 111-112	Principles of Accounting	10	
BUS 201	Business Correspondence and Reports	5	
BUS 202	Principles of Organization and Management	5	
ECN 201	Economic Development of the United States	5	
HIS 121 or HIS 122	Western Civilization: Early Europe Western Civilization: European Expansion	5	
RESTRICTED ELECTIVE (Select one from Freshman Year Listing)....		5	
PED 201-202-203	Physical Fitness and Health	No Credit	

45

Secretarial Science (General, Legal) Curriculum

Freshman Year		Credit	Hours
ENG 101-102	College Composition	10	
HIS 123	Western Civilization: American Expansion	5	
FA 101	Fine Arts Appercliation	5	
POL 101	American Government	5	
*SSC 101-102	Typewriting	0-4	
SSC 103	Advanced Typewriting	2	
*SSC 111-112	Shorthand	0-6	
SSC 113	Advanced Shorthand	3	
SSC 201	Secretarial Practice	5	
SPC 101	Fundamentals of Speech	5	
ECN 101	Principles of Economics (Depending upon Typewriting and Shorthand requirements)	0-5	
PED 101-102-103	Physical Fitness and Health	No Credit	

45-50

Sophomore Year		Credit	Hours
BUS 201	Business Correspondence and Reports	5	
BUS 202	Organization and Management	5	
BUS 211	Business Machines	5	
BUS 231	Business Law	5	
SSC 202	Advanced Secretarial Practice	5	
SSC 221	Secretarial Accounting	5	
SSC 231	Advanced Dictation and Transcription	5	
MAT 105	Business Mathematics	5	

RESTRICTED ELECTIVE (Select one)

GGY 101	World Geography (Cultural)	
HIS 111	Development of Georgia	
PHY 101	Introduction to Philosophy	
PSY 101	Principles of Psychology	
SOC 101	Introductory Sociology	
ECN 101	Principles of Economics	5
PED 201-202-203	Physical Fitness and Health	No Credit

45

*For students who have completed courses in high school typewriting and/or shorthand, placement examinations will determine course-level placement.

Secretarial Science (Medical, Clinical) Curriculum

Freshman Year		Credit	Hours
BIO 103	Introductory Biology	5	
CHM 10 or	Entrance Chemistry		
CHM 101	General Inorganic Chemistry	5	
ENG 101-102	College Composition	10	
HIS 123	Western Civilization: American Expansion	5	
POL 101	American Government	5	
*SSC 101-102	Typewriting	0-4	
SSC 103	Advanced Typewriting	2	
*SSC 111-112	Shorthand	0-6	
SSC 113	Advanced Shorthand	3	
SSC 201	Secretarial Practice	5	
ECN 101	Principles of Economics		
PED 101-102-103	(Depending upon typewriting and shorthand requirements)	5	
	Physical Fitness and Health	No Credit	
		<hr/> 45-50	
Sophomore Year		Credit	Hours
BUS 201	Business Correspondence and Reports	5	
BUS 211	Business Machines	5	
BIO 111-112	Anatomy and Physiology	10	
FA 101	Fine Arts Appreciation	5	
MAT 105	Mathematics of Finance	5	
SSC 202	Advanced Secretarial Practice	5	
SSC 221	Secretarial Accounting	5	
SSC 231	Advanced Dictation and Transcription	5	
PED 201-202-203	Physical Fitness and Health	No Credit	
		<hr/> 45	

*For students who have completed courses in high school typewriting and/or shorthand, placement examinations will determine course-level placement.

SPECIAL PROGRAMS**NURSING PROGRAMS**

Augusta College offers basic arts and sciences work for two nursing programs. The courses offered by the college are given below. Students following either program should check with the institutions concerned for advising.

Pre-Nursing Program (Diploma)

DIPLOMA PROGRAM — A 3-year program leading to Registered Nurse conducted by Barrett School of Nursing, University Hospital. Courses taught by Augusta College which fit into the total program are:

Freshman Year as required by the Barrett School of Nursing.

		Credit	Hours
ENG 101	College Composition		5
BIO 111-112	Anatomy and Physiology		10
CHM 10 or	Entrance Chemistry		
CHM 101	General Inorganic Chemistry	5	
CHM 201	Introduction to Biochemistry	5	
BIO 211	Microbiology	5	
PSY 101	Principles of Psychology	5	
SOC 101	Introductory Sociology	5	
			<hr/> 40

Pre-Nursing Program (Degree)

DEGREE PROGRAM — A 4-year program leading to R.N. and a B.S. in

Nursing degree. Conducted by the School of Nursing, Medical College of Georgia. Courses taught by Augusta College which fit into the total program are:

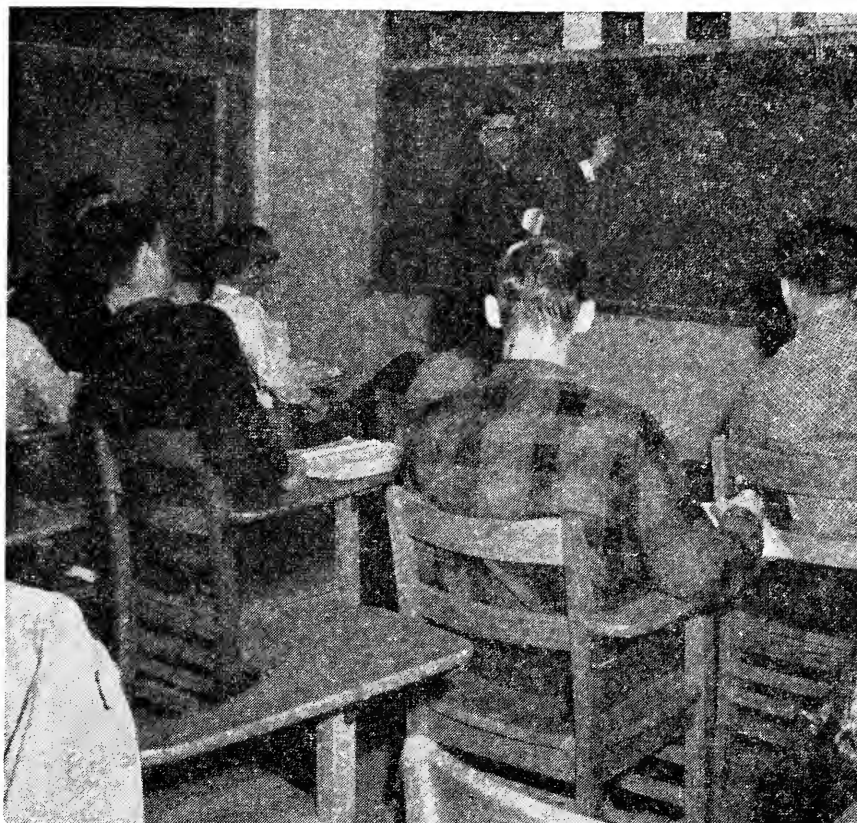
		Credit	Hours
ENG 101-102	College Composition		10
*HIS 121-122-123	Western Civilization		15
CHM 101	General Inorganic Chemistry	5	
SOC 101	Introductory Sociology	5	
PSY 101	Principles of Psychology	5	
PCS 101	Physics Survey	5	
SPC 101	Fundamentals of Speech	5	
*POL 101	American Government	5	

*B. S. in Nursing students may fulfill the State Legislative requirements in the Histories and Constituions of the United States and Georgia by examination rather than schedule HIS 123 and POL 101.

Pre-Veterinary Medicine Program

(4 quarter program)

		Credit	Hours
ENG 101-102	College Composition		10
HIS 123	Western Civilization: American Expansion	5	
POL 101	American Government	5	
MAT 101	College Algebra	5	
MAT 102	Plane Tigonometry	5	
BIO 111-112	Anatomy and Physiology	10	
SPC 101	Fundamentals of Speech	5	
CHM 101-102	General Inorganic Chemistry	10	
BIO 201-202	General Zoology	10	
PCS 101	Physics Survey	5	
PED 101-102-103-201	Physical Fitness and Health	No	Credit
			<hr/> 70



COURSE DESCRIPTION

ART (See also FINE ARTS)

101 Art Fundamentals

An introductory art course, dealing with the basic art elements, principles and related problems of two and three dimensional design. Lectures on color theory. Laboratory work in design organization and application of color. **Five quarter hours credit.**

102 Beginning Structural Representation

Fundamentals of sketching and drawing of objects, including nature and figure studies. Introduction to and experimentation with art media: charcoal, ink, water colors and mixed media. **Five quarter hours credit.**

201 Advanced Structural Representation

Studio sessions comprising experimentation, demonstration and criticism. Painting in water color, tempera and oil. One hour of lecture and four two-hour studio sessions per week. **Five quarter hours credit.**

202 Drawing and Painting

Advanced drawing from set-ups, figures and objects. Cahrcoal, brush and ink, water color and oil. One hour of lecture and four two-hour studio sessions per week. **Five quarter hours credit.**

211 Oil Painting

Technical consideration and preparation of grounds, media and pigments. Analysis of oil techniques used by the masters. One hour of lecture and four two-hour studio sessions per week. **Five quarter hours credit.**

212 Water Color

Study of and practice with transparent water color as a medium of art. One hour of lecture and four two-hour studio sessions per week. **Five quarter hours credit.**

BIOLOGICAL SCIENCES**103 Introductory Biology**

An introduction to the fundamental concepts of biology; structure and function in the life processes of plants and animals from the simplest unicellular forms to the higher organisms. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

111 Anatomy and Physiology I

An introduction to the principles of human structure and function. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

112 Anatomy and Physiology II

Prerequisite: Biology 111

Continuation of Biology 111. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

201 General Zoology I

Prerequisite: Biology 103, or Biology 111-112

A study of representative invertebrate and vertebrate animals with emphasis on their medical and economic importance. This course is required of all pre-medical students. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

202 General Zoology II

Prerequisite: Biology 201

Continuation of Biology 201. This course is required of all-pre-medical students. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

211 Introductory Microbiology

Prerequisites: 10 hours of biological science and 5 hours of chemistry.

A study of Microorganisms, their morphology, physiology and relationships to human welfare. This course is designed for nursing students. Three hours of lecture and one four-hour laboratory period per week. **Five quarter hours**

credit.

221 General Botany I

Prerequisite: Biology 103

A study of (a) growth and nutritive processes of plants, (b) reproduction, variation, heredity and evolution of seed plants and (c) the relations of plants to their environment. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

222 General Botany II

Prerequisite: Biology 221

A study of (a) the structure of leaves, stems, roots, flowers and (b) identification and classification of seed plants with emphasis on the flora of Georgia. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours Credit.**

311 Microbiology

Prerequisites: 10 hours of biological science and Chemistry 201, or concurrently.

Morphology, taxonomy, ecology and physiology of bacteria and allied micro-organisms; basic techniques. Three hours of lecture and one four-hour laboratory period per week. **Five quarter hours credit.** Enrollment limited to students of the School of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

BUSINESS ADMINISTRATION

111 Principles of Accounting I

Fundamental principles of accounting as applied to a trading business conducted by a proprietorship. Debit and credit analysis; journalizing; posting; classification of accounts; columnar records; control accounts; adjusting and closing the books; preparation of work sheets and financial statements; elementary ratio analysis; inventories. **Five quarter hours credit.**

112 Principles of Accounting II

Prerequisite: Business Administration 111

A thorough study of partnership and corporation accounting with elementary consideration of a manufacturing concern. Capital stock; bonds; funds and reserves; surplus and dividends. Development of accounting records to include voucher systems, factory ledger, check register, capital and revenue expenditures. **Five quarter hours of credit.**

201 Business Correspondence and Reports

Qualities and principles of effective business letter writing; practice in writing various types of letters and reports; techniques of composing effective sentences and paragraphs; psychology of tone; basic forms of business communication. **Five quarter hours credit.**

202 Business Organization and Management.

A study of the structure and internal functions of typical business concerns. **Five quarter hours credit.**

211 Business Machines

Instruction and practice in the use of office machines and equipment, such as spirit reproducer, mimeograph, adding, calculating, transcribing machines, and switchboard PBX. **Five quarter hours credit.**

231 Business Law

Contracts, negotiable instruments, bailments, insurance, real property, mortgages, and leases. **Five quarter hours credit.**

CHEMISTRY**10 Entrance Chemistry**

A survey of elementary chemistry. Four hours of lecture and one two-hour laboratory period per week. Five quarter hours credit. This credit is not recommended for transfer and may not be used toward the fulfillment of graduation requirements at Augusta College.

101 General Inorganic Chemistry I

Prerequisite: Chemistry 10 or one unit of high school chemistry.

The history, occurrence, properties, preparation and uses of the non-metals and their compounds in general; chemical principles and laws, atomic structure, valence and reactions; solving of problems. Four hours of lecture and one three-hour laboratory period per week. **Five quarter hours credit.**

102 General Inorganic Chemistry II

Prerequisite: Chemistry 101

This course is a continuation of Chemistry 101. The metallic elements. Four hours of lecture and one three-hour laboratory period per week. **Five quarter hours credit.**

103 Qualitative Inorganic Analysis

Prerequisite: Chemistry 102

The fundamental theories and principles of qualitative analysis; procedures of separation and identification of common cations and anions. Two hours of lecture and three two-hour laboratory periods per week. **Five quarter hours credit.**

201 Introduction to Biochemistry

Prerequisite: Chemistry 10 or Chemistry 101

Survey course of organic chemistry and biochemistry, emphasizing biochemical changes taking place during life processes. Four hours of lecture and one two-hour laboratory period per week. **Five quarter hours credit.**

***241 (211) Organic Chemistry I**

Prerequisite: Chemistry 102

A systemic study of facts and theories of aliphatic and aromatic organic compounds. Composition, reactions and preparations stressed. Four hours of lecture and one three-hour laboratory period per week. **Five quarter hours credit.**

***242 (212) Organic Chemistry II**

Prerequisite: Chemistry 241

This course is a continuation of Chemistry 241. Four hours of lecture and one three-hour laboratory period per week. **Five quarter hours credit.**

***281 (203) Quantitative Inorganic Analysis**

Prerequisite: Chemistry 103

The theories, principles, and practice of volumetric and gravimetric analysis. Two hours of lecture and three three-hour laboratory periods per week. **Five quarter hours credit.**

*Change in course number effective as of the beginning of the Fall Quarter, 1961.

DRAWING (ENGINEERING)**113 Engineering Graphics**

Topics of study include lettering (capital and lower case); the use of instruments; geometric construction; orthographic projection; emphasis on descriptive geometry concepts as applied to the solution of problems involving orthographic projection of solids, auxiliary views, and points, lines and planes. **Two quarter hours credit.**

114 Engineering Graphics

Prerequisite: Drawing 113

Topics of study include the solution of problems involving points, lines, and planes by use of the revolution method; intersection of surfaces; development of surfaces; warped surfaces. Practical applications are emphasized. **Two quarter hours credit.**

115 Engineering Graphics

Prerequisite: Drawing 114

Topics of study include sections and conventions; dimensioning; pictorial representation; detail sketches; shop processes; assembly drawings from detail sketches; working pictorial sketches; introduction to charts and graphs; reproduction processes, ink tracing on cloth; graphical calculus. **Two quarter hours credit.**

ECONOMICS**101 Principles of Economics**

A basic course in the history and theory of economics. Production; consumption and distribution; value and price; introduction to money, banking and credit; business combinations; transportation; labor problems; economic reforms. **Five quarter hours credit.**

102 Problems in Economics

Prerequisite: Economics 101

A continuation of Economics 101, relating the organization of our economic institutions to problems of exchange and wealth distribution. **Five quarter hours credit.**

111 Economic Geography (Geography)

Prerequisite: Geography 101 or instructor's consent.

A study of the geographic factors involved in the location, production and distribution of economic goods. Manufacturing regions of the United States and Europe are studied in relation to power resources. Four lectures and one two-hour laboratory period per week. **Five quarter hours credit.**

201 Economic Development of the United States

Traces development of economic institutions and policies, especially since 1860; deals with agriculture, manufacturing, commerce, transportation, money and banking, tariffs and the repercussions of periods of prosperity and depression. **Five quarter hours credit.** (This course satisfies the State Legislative requirement in the history of the United States and Georgia.)

EDUCATION**101 Introduction to Education**

An introduction to public school teaching, including the study of duties and responsibilities of teachers, state public school programs, development of the American school, and philosophies of education. **Five quarter hours credit.**

201 Human Development in the Educative Process

A study of the individual from birth to adulthood with reference to maturation of learning and behavior, mental hygiene and problems of adjustment. The student will participate in approved community activity, working with and observing children. **Five quarter hours credit.**

301 Educational Psychology

Develops understanding of some of the facts, theories and problems of pupil adjustment. Principles of growth and development are reviewed and related to pupil learning. Capacity for learning, methods of studying effectively, and effects of environment on the pupil are investigated and discussed. **Five quarter hours credit.** Enrollment limited to students of the School of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

401 Psychology of Childhood (See Psychology 401)**ENGLISH****101 College Composition I**

This course, which includes a brief review of American English grammar, explores methods of descriptive and narrative writing. Literary models are examined from the writer's, as well as the reader's, viewpoint. Emphasis is placed upon development of sentence and paragraph structure, of propriety of diction, and construction of theme as an organically unified, communicative entity. **Five quarter hours credit.**

102 College Composition II

Prerequisite: English 101

This continuation of English 101 provides instruction and practice in the writing of exposition, argumentation and criticism. The student is introduced to methods of logic, techniques of academic investigation, and the composition of "term papers." Essays, short stories, novels, poems and plays are used as compositional models and as materials for criticism. **Five quarter hours credit.**

221 European Literature I

Prerequisites: English 101 and English 102

A reading survey of European Literature from Homer to Cervantes. **Five quarter hours credit.**

222 European Literature II

Prerequisites: English 101 and English 102

A reading survey of European Literature from Shakespeare to Mann. **Five quarter hours credit.**

FINE ARTS**101 Fine Arts Appreciation**

An appreciation course in the fields of music and the visual arts. The works of outstanding figures in music and the visual arts. Content, style, similarities and differences showing that kinship which exists between works of art, regardless of the civilization producing them. **Five quarter hours credit.**

102 History of Art

A survey of world art from prehistoric to modern times. Opportunity is given students to become acquainted with the great art of the past as well as the present day. **Five quarter hours credit.**

103 History of Music

A survey of the important musical works and trends from the Gothic period to the present day. **Five quarter hours credit.**

FRENCH**101 Elementary French I**

Drill in pronunciation, fundamentals of grammar, simple reading and translations, oral and written exercises, vocabulary building. **Five quarter hours credit.**

102 Elementary French II

Prerequisite: French 101

A continuation of French 101. **Five quarter hours credit.**

201 Intermediate French I

Prerequisite: French 101-102 or two units of high school French.

Review of French grammar, reading and translations of various types of French. Emphasis on oral expression and aural comprehension. **Five quarter hours credit.**

202 Intermediate French II

Prerequisite: French 201

A continuation of French 201. **Five quarter hours credit.**

211 Conversational French

Prerequisite: French 202

Emphasis on conversation and composition. **Five quarter hours credit.**

GEOGRAPHY AND GEOLOGY**101 World Geography — (Cultural)**

The essential facts of world population, patterns of settlement, agriculture, industry, commerce, and trade routes. Attention will be given to regional groupings as well as world distributions. **Five quarter hours credit.**

111 Economic Geography

Prerequisite: Geography 101 or instructor's consent.

A study of the geographic factors involved in the location, production, and distribution of economic goods. Manufacturing regions of the United States and Europe are studied in relation to power resources. Four lectures and one laboratory. **Five quarter hours credit.**

121 Earth Science Survey

A physical geography survey that includes climatology and physiography. **Five quarter hours credit.**

122 The Natural Environment — Part I (Landforms)

An analysis of major features of natural environment, stressing common rocks, landforms, geomorphic and water-resource characteristics of major land forms. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

123 The Natural Environment — Part II (Climate-Vegetation).

A continuation of Geography 122. Evaluation of weather fundamentals, climate, vegetation, and soils; the partnership of climate and vegetations as shown by world distribution. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

201 Physical Geology

Fundamentals of physical geology. Origin and composition of the earth materials, agents of erosion, sedimentation, metamorphism, analysis of common crustal structures, and study of common minerals. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

202 Historical Geology

A continuation of Geology 201. A study of floral, faunal biogeographic, and stratigraphic relationships of the geological epochs. Three hours of lecture and two two-hour laboratory periods per week. **Five quarter hours credit.**

GERMAN**101 Elementary German I**

Fundamentals of grammar, pronunciation, conversation, composition, reading and translation. **Five quarter hours credit.**

102 Elementary German II

Prerequisite: German 101

A continuation of German 101. **Five quarter hours credit.**

201 Intermediate German I

Prerequisite: German 101-102 or two units of high school German.

Review of German grammar, reading and translation of various types of German. Emphasis on oral expression and aural comprehension. **Five quarter hours credit.**

202 Intermediate German II

Prerequisite: German 201

A continuation of German 201. **Five quarter hours credit.**

211 Conversational German

Prerequisite: German 202

Emphasis on conversation and composition. **Five quarter hours credit.**

HISTORY**111 The Development of Georgia**

A study of the political, economic, social and cultural development of the state, with emphasis on contemporary affairs. **Five quarter hours credit.**

***121 (201) Western Civilization: Early Europe**

A historical study of major elements in the western heritage from the world of the ancient Near East to that of seventeenth century Europe. **Five quarter hours credit.**

***122 (202) Western Civilization: European Expansion**

A continuation of History 121 to the latter half of the nineteenth century. The central theme is the expansion of Western Europe, with some attention to the advent of the United States as a world power. **Five quarter hours credit.**

***123 (101) Western Civilization: American Expansion**

A continuation of History 122. Although attention is divided between the European contribution to Western civilization and the heritage peculiarly American or accentuated by American experience, emphasis is placed upon the development of the United States as a nation and upon its emergence as a major power in the world arena during the nineteenth and twentieth centuries. **Five quarter hours credit**
(This course satisfies the State Legislative requirement in the history of the United States and Georgia.)

*Change in course numbers effective as of the beginning of the Fall Quarter, 1961.

JOURNALISM**101 Introduction to Journalism**

A survey of mass communication media, emphasizing the press. Special techniques of journalistic composition. **Five quarter hours credit.**

MATHEMATICS**10 Entrance Algebra**

Review and drill work in elementary and intermediate algebra. **Five quarter hours credit.** This credit is not recommended for transfer and may not be used toward the fulfillment of graduation requirements at Augusta College.

101 College Algebra

Prerequisite: Mathematics 10 or two units of high school algebra and satisfactory scores on placement examinations.

A modern treatment of algebra emphasizing the function and set concepts; a study of numbers, equations and systems of equations, inequalities, mathematical induction, the binomial theorem, progressions, exponents and theory of equations. Matrices and determinants are introduced and applied to systems of linear equations. **Five quarter hours credit.**

102 Plane Trigonometry

Prerequisite: Mathematics 101 or equivalent.

A modern treatment of Trigonometry emphasizing the function and set concepts. A study of the derivation and application of formulae, logarithms, the use of tables and the solution of right triangles. The relation between trigonometric and circular functions is stressed, and applications of the trigonometric form of complex numbers is offered. **Five quarter hours credit.**

105 Business Mathematics

A review of fundamental operations with integers, common fractions and decimal fractions, especially with reference to methods used in business; logarithms and their application; practice in the use of other tables. A complete study of percentage and interest, with a large variety of problems. A study of practices followed in buying, selling, borrowing and transaction of funds. **Five quarter hours credit.**

111 Advanced Algebra for Pre-Engineering and Science Majors

Prerequisite: Adequate high school record and satisfactory scores on placement examinations.

The real number system, including inequalities and absolute values, the concept of function, systems of equations, permutations, combinations, the binomial theorem, mathematical induction, progressions. **Five quarter hours credit.**

112 Advanced Trigonometry for Pre-Engineering and Science Majors

Prerequisite: Mathematics 111 or equivalent

Exponential and logarithmic functions, complex numbers, inverse functions, trigonometric equations and a study of slide rule procedures. **Five quarter hours credit.**

113 Plane Analytic Geometry and Calculus

Prerequisite: Mathematics 112

Elements of plane analytic geometry, including the conic sections; an introduction to calculus with emphasis on the concepts of limits, continuity and derivative of a function; differentiation of algebraic functions with applications. **Five quarter hours credit.**

201 Calculus I

Prerequisite: Mathematics 113

The indefinite and definite integrals, areas, volumes, arc lengths, applications of integration to physics; polar co-ordinates, transcendental functions. **Five quarter hours credit.**

202 Calculus II

Prerequisite: Mathematics 201

Hyperbolic functions, formal integration, vectors and parametric equations, determinants, and linear equations, solid analytic geometry. **Five quarter hours credit.**

203 Calculus III

Prerequisite: Mathematics 202

Partial differentiation, multiple integrals with applications, infinite series. **Five quarter hours credit.**

MUSIC (See also FINE ARTS)

Credit in applied music is based upon instruction and supervised practice. Two hours of credit represent two individual lessons and a minimum of eight hours of practice per week. In all cases credit is established through individual recitals at the close of each quarter.

101 Applied Music I

Private instruction in piano or voice. Credit to be arranged.

102 Applied Music II

Continuation of Music 101. Credit to be arranged.

103 Applied Music III

Continuation of Music 102. Credit to be arranged.

111 Theory: Fundamentals of Music

Prerequisite: Examination

Scales, intervals, rhythms, terminology and basic procedures. **Five quarter hours credit.**

112 Theory: Introduction to Harmony

Prerequisite: Music 111 or examination

Part-writing of triads, sight-singing, dictation and keyboard harmony. **Five quarter hours credit.**

113 Theory: Elementary Harmony

Prerequisite: Music 112

Part-writing of triads in inversions, dominant seventh chord, sight-singing, dictation and keyboard harmony. **Five quarter hours credit.**

201 Applied Music IV

Further study through private instruction in piano or voice. Credit to be arranged.

202 Applied Music V

Continuation of Music 201. Credit to be arranged.

203 Applied Music VI

Continuation of Music 202. Credit to be arranged.

211 Theory: Intermediate Harmony I

Prerequisite: Music 113

Secondary seventh chords and inversions, sight-singing, dictation and keyboard harmony. **Five quarter hours credit.**

212 Theory: Intermediate Harmony II

Prerequisite: Music 211

Altered chords, ninth chords, augmented sixth chords, sight-singing, dictation and keyboard harmony. **Five quarter hours credit.**

213 Theory: Advanced Harmony

Prerequisite: Music 212

Modulation, chromatic harmony, modes, survey of modern techniques. **Five quarter hours credit.**

301 Applied Music

Advanced college chorus. Two quarter hours credit. Enrollment limited to students of the school of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

PHILOSOPHY**101 Introduction to Philosophy**

The meaning and functions of philosophy; the vocabulary, problems and relation of philosophy to science, art and religion. A survey of basic issues and a brief study of representative thinkers. **Five quarter hours credit.**

211 Logic

The principles and problems of critical thinking, including the functions of linguistic analysis, criteria of definition, inductive and deductive arguments, and major types of fallacies. **Five quarter hours credit.**

301 Ethics

Moral philosophy in its bearing on human conduct and social relations. An analysis of good and evil, right and justice, moral obligations and freedom.

Issues of personal and social ethics are discussed in the light of readings in the classical moralists and in contemporary literature. **Five quarter hours credit.** Enrollment limited to students of the School of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

PHYSICAL EDUCATION**101-102-103 Physical Fitness and Health**

Students are required to participate in organized activities designed to meet their physical needs and interests, based upon their health, sex, and organic fitness. Activities include archery, badminton, basketball, bowling, golf, softball, tennis, tumbling, volleyball, and special classes for those students with disabilities who are in need of a limited program. Two hours a week for three quarters required of Freshmen. Academic credit not given, but satisfactory participation required.

201-202-203 Physical Fitness and Health

A continuation of Freshman Year Physical Education. Two hours a week for three quarters required of Sophomores. Academic credit not given, but satisfactory participation required.

PHYSICAL SCIENCE**101 Physical Science Survey**

A survey of the fundamental facts, laws, theories and hypotheses of physics and astronomy. **Five quarter hours credit.**

PHYSICS**101 Physics Survey**

An elementary study of the fundamentals of physics, including simple applications. Four hours of lecture and one two-hour laboratory period per week. **Five quarter hours credit.**

201 General Physics: Mechanics

Prerequisites: Physics 101 or instructor's consent and Mathematics 102 or Mathematics 112.

A course in that part of physics which deals with fundamental laws of mechanics. Four hours of lecture and one two-hour laboratory period per week. **Five quarter hour credits.**

202 General Physics: Heat, Light and Sound

Prerequisite: Physics 201

A course in that part of physics which deals with fundamental laws of heat, light and sound. Four hours of lecture and one two-hour laboratory period per week. **Five quarter hours credit.**

203 General Physics: Electricity, Magnetism and Modern Physics

Prerequisite: Physics 202

Fundamental laws of electricity and magnetism. Some of the newest developments in the general field of physics are studied. Four hours of lecture and one two-hour laboratory period per week. **Five quarter hours credit.**

211 Mechanics

Prerequisite: Physics 101 or instructor's consent and Mathematics 201 or concurrently.

As a sequence, Physics 211-212-213 constitute a thorough course in basic physics, including solution of a large number of problems and applications of the elements of calculus. Laboratory work is designed to give practice in the art of making precise measurements, proficiency in the manipulation of apparatus, and added familiarity with concepts of physics. The theory of errors is stressed to enable students to decide under what conditions the greater expense of more precise measurement is justified. Four hours of lecture and two two-hour laboratory periods per week. **Six quarter hours credit.**

212 Electricity

Prerequisite: Physics 211

Electricity and related phenomena taught as part of the basic physics course described under Physics 211. Four hours of lecture and two two-hour laboratory periods per week. **Six quarter hours credit.**

213 Heat, Sound and Light

Prerequisite: Physics 211

Heat, sound, light and atomic physics taught as a part of the basic physics course described under Physics 211. Four hours of lecture and two two-hour laboratory periods per week. **Six quarter hours credit.**

POLITICAL SCIENCE**101 American Government**

An introductory course covering the essential facts of federal, state and local government in the United States. **Five quarter hours credit.** (This course satisfies the State Legislative requirement concerning the Constitution of the United States and the Constitution of Georgia.)

PSYCHOLOGY**101 Principles of Psychology**

An introductory course dealing with psychological methods, the nervous system, intelligence, personality, heredity and environment, thinking, memory, motivation and imagination. **Five quarter hours credit.**

102 Applied Psychology

Prerequisite: Psychology 101

Application of psychological principles to education, industry, business and other professional fields; the improvement of personality traits. **Five quarter hours credit.**

201 Psychology of Adjustment

Mental hygiene as applied to personal adjustments, solutions of conflicts, fears and personality difficulties. **Five quarter hours credit.**

301 Educational Psychology (See Education 301)**401 Psychology of Childhood**

Prerequisite: Education 301

Origin and principles of behaviour in infancy and childhood with emphasis upon intellectual, social, emotional and linguistic development. **Five quarter hours of credit.** Enrollment limited to students of the School of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

SECRETARIAL SCIENCE**101 Beginning Typewriting**

Instruction in the use and care of the typewriter. The development of correct typing techniques and the application of this skill to specific problems, such as business forms, letter arrangements and straight copy. **Two quarter hours credit.**

102 Intermediate Typewriting

Prerequisite: Secretarial Science 101 or its equivalent.

A continuation of Secretarial Science 101 intended to develop the student's typewriting skill and ability. Continuing study of letter writing, business forms, tabulation, etc. **Two quarter hours credit.**

103 Advanced Typewriting

Prerequisites: Secretarial Science 101-102 or their equivalent.

Instruction in skill building, sustained typing speed, tabulation, letter writing, stencil work and other typing problems of the business office. **Two quarter hours credit.**

111 Beginning Shorthand

Development of a comprehensive reading and writing knowledge of Gregg Simplified Shorthand Principles. **Three quarter hours credit.**

112 Intermediate Shorthand

Prerequisite: Secretarial Science 111 or its equivalent.

A course in Gregg Simplified Shorthand; theory, reading, dictation and transcription. **Three quarter hours credit.**

113 Advanced Shorthand and Transcription

Prerequisite Secretarial Science 112

The development of skill in taking new-matter dictation, with emphasis placed on mailable transcripts. **Three quarter hours credit.**

201 Secretarial Practice (Elements of Office Practice)

Prerequisite: Secretarial Science 101 or 102 or their equivalent.

A study of the principles and techniques of office procedures, including a knowledge of office materials and filing systems; practical experience in office duties. **Five quarter hours credit.**

202 Secretarial Practice (Advanced)

Prerequisite: Secretarial Science 201

Emphasis on practical office duties, including work to be completed from the files of outstanding business organizations. Special attention is given to office etiquette, grooming and completion of mailable work. **Five quarter hours credit.**

221 Secretarial Accounting

Introduction to the principles and practices of accounting; theory of debits and credits as applied to business transactions; record keeping, financial reports, and opportunity to complete practice sets of office procedures. **Five quarter hours credit.**

231 Advanced Dictation and Transcription

Prerequisite: Secretarial Science 113 or its equivalent.

Advanced dictation with emphasis on the development of rapid, accurate transcript. The student must demonstrate ability to turn out commercially acceptable transcripts. **Five quarter hours credit.**

SOCIOLOGY**101 Introductory Sociology**

A study of organized social life in terms of interaction of heredity, physical environment, the group and culture. Emphasis will be placed upon fundamental sociological concepts. **Five quarter hours credit.**

121 Introductory Anthropology

A study of man as a cultural animal; the development of human societies from pre-literate beginnings to the rise of complex social organizations. **Five quarter hours credit.**

301 Social Problems

A survey of those aspects of group life which are major problems and which affect almost every individual and community. **Five quarter hours credit.** Enrollment limited to students of the School of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

321 Introductory Ethnology

An introduction to the basic principles of ethnology, the historical and analytical study of primitive cultures. The primitive cultures studied will give the fullest possible coverage in terms of area, race and culture type. **Five quarter hours credit.** Enrollment limited to students of the School of Nursing, of the Medical College of Georgia and the Barrett School of Nursing.

401 Principles of Rural-Urban Sociology

Prerequisite: Sociology 101 or instructor's consent.

The dynamics of community organization as affected by population changes, mores, institutions and group relationships. **Five quarter hours credit.** Enrollment limited to students of the School of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

411 The Family

Prerequisite: Sociology 101 or instructor's consent.

The history, purpose, and problem of the family, as a social institution. **Five quarter hours credit.** Enrollment limited to students of the School of Nursing of the Medical College of Georgia and the Barrett School of Nursing.

SPANISH**101 Elementary Spanish I**

Drill and pronunciation, fundamentals of grammar, simple reading and translation, oral and written exercises, vocabulary building. **Five quarter hours credit.**

102 Elementary Spanish II

Prerequisite: Spanish 101

Continuation of Spanish 101. **Five quarter hours credit.**

201 Intermediate Spanish I

Prerequisite: Spanish 101-102 or two units of high school Spanish.

Review of Spanish grammar. Emphasis on oral comprehension and oral expression. Reading and translation of various types of Spanish. **Five quarter hours credit.**

202 Intermediate Spanish II

Prerequisite: Spanish 201

Continuation of Spanish 201. **Five quarter hours credit.**

211 Conversational Spanish

Prerequisite: Spanish 202

Emphasis on conversation and composition. **Five quarter hours credit.**

SPEECH**101 Fundamentals of Speech**

Introduction to oral communication as a modifier of human life; analysis of voice, articulation, enunciation, and pronunciation; development of effective conversational styles; practice in broad phonetic transcription as an instrument of speech improvement. **Five quarter hours credit.**

201 Public Speaking

Composition and delivery of manuscript, memorized, extemporaneous, and impromptu addresses to an audience; techniques of influencing individuals and groups through spoken words, gestures, and other communicative aids; logical, psychological, and physical aspects of oral expression; development of constructive speech criticism. **Five quarter hours credit.**

221 Phonetics

Prerequisite: Speech 101

Detailed analysis of American English sounds in isolation, in breath groups, and in effective connected speech. Examination of significant dialectical variations. Continued practice with phonetic transcription as a precise, written record of speech. **Five quarter hours credit.**



Augusta College

AUGUSTA, GEORGIA